

Town of Fort Myers Beach
Annual Budget
FY 2010

Preliminary
June 17, 2009

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Town of Fort Myers Beach

FY 2010 Budget

new budget for fiscal year 2010. The budget is based on the current economic conditions and the need to maintain the town's financial stability.

BUDGET MESSAGE



Town of Fort Myers Beach

Larry Kiker
Mayor

Herb Acken
Vice Mayor

Tom Babcock
Councilmember

Jo List
Councilmember

Bob Raymond
Councilmember

BUDGET MESSAGE

The Town of Fort Myers Beach FY2009/10 budget has been prepared with current events in mind. The loss of 15.55 % of real property valuations and the general condition of the economy has been considered. The aim of the Town administration in preparing this budget was, to the extent possible, to develop a budget that maintained normalcy in terms of its impact on the local economy. While fiscal prudence required anticipating the potential adverse impacts on the tourism industry and its corresponding reduction in sales tax collections, on the positive side we continue to be optimistic about the housing market and redevelopment of commercial properties here on the beach.

MAJOR POLICY ISSUES

The General Fund Operating budget for fiscal year 2009/10 has been prepared with numerous changes and a great deal of desire to create a budget that all "Islanders" can understand. The preliminary and adopted budgets are posted on the Town's website (www.FortMyersBeachfl.gov).

On the financial side of things we are dealing with a significant devaluation of real property values in the Town of Fort Myers Beach. This reduction in values reduces property tax revenue for the Town by \$365,294 from last year if the Town was to hold the mill rate equal. The Town of Fort Myers Beach continues to maintain one of the lowest property tax rates in the state of Florida.

TAX RATES

The FY2009/10 budget as presented is based on a number of revenue options designed to close our preliminary budget gap (see *Options* page 153). We can balance the preliminary budget with a mill rate of .9800 mills, or we can implement the Electric Utility Franchise Fee at an acceptable level of 2.5% and include a mill rate increase to .8357 mills that when combined will balance the preliminary budget. In FY2008/09 the Town's mill rate was .7093 mills.

In addition to ad valorem taxes paid to Fort Myers Beach, property owners are also taxed by a number of other agencies within Lee County. These include:

2008 Tax Bill for a property valued at \$200,000 on Fort Myers Beach

| Agency | 2008 Rate | Proceeds | Percent |
|---------------------------------|------------------|--------------------|----------------|
| Lee County Capital Improvements | 0.5000 | 75.00 | 3.33% |
| Lee County General Revenue | 3.6506 | 547.59 | 24.34% |
| School District Local | 2.3450 | 410.38 | 15.63% |
| School District State | 4.5230 | 791.53 | 30.15% |
| Town of Fort Myers Beach | 0.7093 | 106.40 | 4.73% |
| SFL Water Mgmt Okeechobee | 0.5346 | 80.19 | 3.56% |
| SFL Water Mgmt Everglades | 0.0894 | 13.41 | 0.60% |
| West Coast Inland Waterway | 0.0394 | 5.91 | 0.26% |
| FMB Fire District | 1.9980 | 399.60 | 13.32% |
| FMB Library | 0.5199 | 103.98 | 3.47% |
| FMB Mosquito | 0.0698 | 13.96 | 0.47% |
| Lee County Hyacinth Control | 0.0214 | 4.28 | 0.14% |
| <i>Total</i> | <i>15.000400</i> | <i>\$ 2,552.22</i> | <i>100.00%</i> |

Source: Lee County Property Appraiser

PERSONNEL, SALARIES, AND BENEFITS

This budget does not include an amendment to the salary schedule. Total employee costs include the entire benefit package which is comprised of medical insurance, disability insurance and a contribution to their individual retirement accounts. Total personal service costs equal \$ 2,257,057.

DEBT POLICY

The Town's debt policy was established by original charter for the community. Section 11.03 section (b) of the Town's charter:

Unless authorized by the electors of the town at a duly held referendum election, the council shall not authorize or allow to be authorized the issuance of revenue bonds or enter into lease-purchase contracts or any other unfunded multi-year contracts all for the purchase of real property or the construction of any capital improvement, the repayment of which extends in excess of 36 months, unless mandated by state or federal governing agencies.

ADEQUACY OF FUND BALANCE

The General Fund's unrestricted fund balance provides a measure of financial resources available for future spending or appropriation. While fund balance does not reflect the general health of the government, the increase or decrease in available fund balance is an important indicator. A decline in fund balance may suggest that the Town is not able to meet future unforeseen needs and emergencies, or to cover deficits that arise in other funds.

When analyzing the General Fund's fund balance, we must also consider the reliability of our primary revenue sources. Property tax accounts for approximately

42% of all General Fund revenues and is somewhat dependant on stable economic conditions. Sales tax accounts for approximately 10% of the General Fund revenue and also depends on the condition of the over-all economy. Inadequate or unstable levels of fund balance can lead to borrowing as a means of meeting unexpected revenues as a result of local economic conditions.

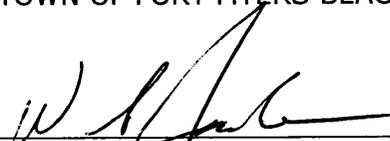
The Town of Fort Myers Beach's General Fund fund balance should be maintained at a level equal to approximately 4-6 months' worth of annual operating expenditures. While the appropriate level of fund balance is debatable, this level appears adequate to maintain liquidity and to meet unexpected needs.

ACKNOWLEDGEMENTS

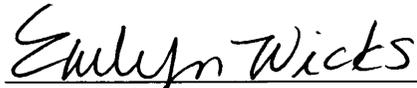
The process of developing the annual operating budget and capital improvement plan is extensive, and requires full cooperation and involvement by Town staff. Department managers submit reasonable budget requests based upon their professional assessment of the types and quality of services desired by the community. These requests were evaluated and modified to accomplish the goals established by the Town Council and to provide the highest level of service available in the most cost-effective and efficient manner.

Respectfully submitted,

TOWN OF FORT MYERS BEACH



W. Scott Janke
Town Manager



Evelyn Wicks
Director of Finance

Town of Fort Myers Beach FY 2010 Budget

READER'S GUIDE

A budget is a plan. It is the Town's framework for operations and capital acquisitions and projects not only for the current budget year, but future years as well. At first glance, the budget document may simply appear to be a list of numbers on paper used to limit spending. In reality, the budget is actually a dynamic operations guide which identifies programs, services and activities which the Town feels are important to provide in the upcoming year. The budget document is separated into sections according to fund. Each fund is organized by departments which are unique units with specific responsibilities. Within the department are divisions and sections. A summary page is provided for each department and division which explains the mission. The summary also includes historical comparisons of expenditures.

The Fiscal Year 2010 Operating and Capital Budget Summary for the Town of Fort Myers Beach, Florida is intended to serve four purposes:

- | | |
|-----------------------------|---|
| Policy Document | The Town's budget process is guided by the Town's charter and the comprehensive list of goals and objectives adopted by the Town Council. The budget process allows the policy makers an opportunity to review policies and goals that address long-term concerns and evaluate Town services. |
| Operations Guide | As an operations guide, the budget indicates how services will be delivered to the community. The Departmental Budgets section provides a description of the planned activities of each department and division. |
| Financial Plan | The budget is the Town's financial plan for the current fiscal year. The document details how much Town services will cost and how they will be paid for. The budget document is broken down by Fund and then by Department and Division. Line item budget descriptions are included. |
| Communication Device | The budget seeks to communicate summary information through the use of text, tables and graphs to a diverse audience. The budget document includes the Budget message, department budgets and a glossary of terms. During the budget process, the Town has prepared a comprehensive power point presentation that is broadcast on the local government channel during the budget discussions. |

The purpose of this section is to assist all readers by explaining the way the document is structured, the schedule under which it is developed, and some of the basic policies which shape the final document. The Town's budget is prepared using Generally Accepted Accounting Principles (GAAP) for all funds.

The budget covers the activities and expenditures for a given time period or fiscal year. The Town of Fort Myers Beach's fiscal year runs from October 1st through September 30th of the following year. This budget document is for Fiscal Year 2010 which begins on October 1st, 2009 and ends September 30th, 2010.

This document is organized by funds. A fund is an independent fiscal and accounting entity, with a self-balancing set of accounts. Funds maintain independent records of cash and/or other resources, together with all related liabilities, obligations, reserves and equities. The purpose of a fund is to carry out specific activities or attain certain objectives in accordance with special financial regulations, restrictions or limitations.

The Town's financial transactions and specific activities are budgeted and accounted for through the use of funds. A fund is a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. The Town's funds are arranged in accordance with the Governmental Accounting Standards Board and standards set by the Government Finance Officers Association of the United States and Canada (GFOA).

GOVERNMENTAL FUND TYPES

General Fund is the major operating fund of the Town.

Special Revenue Funds are used to account for revenues derived from specific taxes, grants or other restricted governmental revenue sources that are restricted to expenditures for specified purposes. Special Revenue Funds include:

- Gas Tax
- Road Impact
- Park Impact
- Beach Nourishment
- Beach Access

Debt Service Fund is used to account for the accumulation of resources for the payment of principal, interest and paying agent fees for General Obligation Bonds issued on behalf of the Governmental Fund types. *The Town does not have a Debt Service Fund.*

Proprietary Funds

These funds are established to account for the self-supporting municipal activities that are similar to private business. The activities are financed by sales and service fees. *The Town has no enterprise funds.*

Component Units

Component Units are legally separate entities that meet any of three tests:

1. The primary government appoints the voting majority of the board of the component unit and is able to impose its will or is in a relationship of financial burden or benefits;
2. The component unit is fiscally dependent upon the primary government;
3. The financial statements would be misleading if data from the component units were not included. *Public Works Services, Inc. (water utility) is a component unit of the Town*

Town of Fort Myers Beach

FY 2010 Budget

**PROPERTY VALUATION
AND FMB HISTORY**



STATE OF FLORIDA
LEE COUNTY PROPERTY APPRAISER
KENNETH M. WILKINSON, C.F.A.



Mailing Address:
P.O. Box 1546
Fort Myers, Florida 33902-1546

Physical Address:
2480 Thompson Street
Fort Myers, Florida 33901-3074

Telephone: (239) 533-6100 — **Facsimile:** (239) 533-6160
www.leepa.org

June 1, 2009

TOWN OF FT MYERS BEACH 118
EVELYN WICKS
2523 ESTERO BLVD
FORT MYERS BEACH, FL 33931

Dear Taxing Authority:

Pursuant to Florida Statutes 200.065 (7), the Property Appraiser shall provide each taxing authority within the County on June 1, an estimate of the total assessed value of non-exempt property for budget planning purposes. Please be reminded that this value is an estimate of the taxable value on the 2009 Tax Roll and the Property Appraiser's Office is currently in the process of analyzing all values to provide a Roll which is both equitable and at market value.

\$2,889,944,000

The DR-420, "Certification of Taxable Value" issued on July 1 by this office will include the appropriate taxable value for budget preparation and proposed millage rates.

Respectfully,

A handwritten signature in cursive script, appearing to read "K. M. Wilkinson".

Kenneth M. Wilkinson, CFA
Lee County Property Appraiser

TOWN OF FORT MYERS BEACH, FLORIDA
Taxable value, Millage Rates and Taxes levied since incorporation

| <u>Year</u> | <u>Taxable Value</u> | <u>Millage</u> | <u>Taxes Levied</u> |
|-------------|----------------------|----------------|---------------------|
| 1996 | \$ 1,097,507,100 | 1.0604 | 1,163,797 |
| 1997 | 1,149,535,220 | 1.0961 | 1,260,006 |
| 1998 | 1,192,180,910 | 1.0961 | 1,306,749 |
| 1999 | 1,289,215,850 | 1.0961 | 1,413,109 |
| 2000 | 1,387,116,900 | 1.0961 | 1,520,419 |
| 2001 | 1,616,283,120 | 1.0400 | 1,680,934 |
| 2002 | 1,888,027,310 | 1.0400 | 1,963,548 |
| 2003 | 2,291,140,270 | 1.0000 | 2,291,140 |
| 2004 | 2,655,675,540 | 0.8500 | 2,257,324 |
| 2005 | 3,063,418,220 | 0.7498 | 2,296,951 |
| 2006 | 3,780,475,940 | 0.6096 | 2,304,578 |
| 2007 | 3,910,189,400 | 0.6053 | 2,366,838 |
| 2008 | 3,422,119,910 | 0.7093 | 2,427,310 |
| 2009 | 2,889,944,000 | 0.8399 | 2,427,322 ** |

**** To generate the same tax proceeds (\$2,427,310) as 2008, the millage rate would have to increase to .8399**

Town of Fort Myers Beach FY 2010 Budget

GENERAL FUND OVERVIEW

Town of Fort Myers Beach
General Fund Overview
FY 2010 Budget - General Fund

| | Actual 2007-08 | Budget 2008-09 | Budget 2009-10 | Change 2009-10 |
|---------------------------------------|---------------------|---------------------|---------------------|---------------------|
| Revenues | | | | |
| Ad Valorem Taxes | \$ 2,285,520 | \$ 2,415,131 | \$ 2,049,837 | \$ (365,294) |
| Transfer In | 677,045 | - | 98,334 | 98,334 |
| Solid Waste Franchise | 76,376 | 43,351 | 65,000 | 21,649 |
| Gas Utility Tax | 9,284 | 8,908 | 9,000 | 92 |
| Communications Service Tax | 627,498 | 665,029 | 660,000 | (5,029) |
| Local Business Tax | 11,550 | 10,000 | 10,000 | - |
| Building Permit Fees | 52,693 | 44,648 | 30,800 | (13,848) |
| Site Review Fees | - | 1,000 | 1,000 | - |
| Zoning Fees | 3,650 | 20,000 | 30,000 | 10,000 |
| Other Licenses/Permits | 7,735 | 8,000 | 8,000 | - |
| Farmers Market | - | - | 4,500 | 4,500 |
| Mobile Home Licenses | 14,189 | 20,000 | 20,000 | - |
| Alcoholic Beverage License | 24,054 | 25,000 | 25,000 | - |
| Code Enforcement/Comm Proj | 77,375 | 30,000 | 30,000 | - |
| Sign Permits | 5,100 | 4,500 | 4,500 | - |
| Short Term Rental Fees | 4,600 | 2,500 | 2,500 | - |
| Code Case Costs Recovered | 5,435 | 3,000 | 3,000 | - |
| Environmental Restoration | 755 | - | 3,500 | 3,500 |
| Special Event Permits | 360 | 1,000 | 1,000 | - |
| Election Qualifying Fees | 2,448 | - | - | - |
| Neighborhood Landscaping | 43,566 | - | - | - |
| Emergency Management | - | - | - | - |
| State Revenue Sharing | 140,002 | 118,383 | 104,178 | (14,205) |
| Sales Tax | 496,711 | 429,655 | 430,000 | 345 |
| Mound House Foundation | 50 | 50 | - | (50) |
| Mound House Kayak/Other Events | - | 35,000 | - | (35,000) |
| State Grant (boat for Mooring Field) | - | 75,000 | - | (75,000) |
| FPAN Grant | 8,331 | 186,531 | 183,350 | (3,181) |
| Mound House Grant | 300,042 | 40,120 | - | (40,120) |
| Newton Property Grant | 124,117 | - | - | - |
| CDBG Grant | 35,210 | 34,000 | 33,500 | (500) |
| WCIND Grant - Law Enforce | 32,000 | 19,299 | 25,600 | 6,301 |
| WCIND Grant - Public Dock | - | 20,000 | - | (20,000) |
| WCIND Vessel Removal | - | 25,000 | - | (25,000) |
| WCIND Mooring Field | - | - | - | - |
| Harborage User Fees | 102,886 | 66,356 | 80,300 | 13,944 |
| Pump out services | 405 | 3,000 | 1,500 | (1,500) |
| Parking Facilities | 377,597 | 382,000 | 382,000 | - |
| Pool Fees | 55,174 | 20,000 | 141,950 | 121,950 |
| Other Fines & Forfeitures | 57,281 | 62,000 | 56,000 | (6,000) |
| Interest Earnings | 32,621 | 12,500 | 12,500 | - |
| Investment Earnings | 68,856 | 150,000 | 100,000 | (50,000) |
| Mooring Field Interest | 3,782 | 2,500 | 830 | (1,670) |
| Canal Assessments | - | - | - | - |
| Other Misc. Revenue | 53,745 | 152,000 | 100,000 | (52,000) |
| Impact Fees - Fire Dept (transfer) | 13,251 | 4,920 | - | (4,920) |
| Garbage collection | - | - | 30,860 | 30,860 |
| Table Rental | - | - | 18,465 | 18,465 |
| Sales Tax (pass-through) Times Square | - | - | 1,630 | 1,630 |
| Optional Business License | - | - | - | - |
| Optional Electric Franchise Fees | - | - | - | - |
| Transfer from Fund Balance | - | 476,867 | - | (476,867) |
| TOTAL GENERAL FUND REVENUES | \$ 5,831,294 | \$ 5,617,248 | \$ 4,758,634 | \$ (858,614) |

| | Actual 2007-08 | Budget 2008-09 | Budget 2009-10 | Change 2009-10 |
|--|---------------------|---------------------|---------------------|--------------------|
| Expenditures | | | | |
| Town Council | \$ 138,632 | \$ 154,242 | \$ 163,642 | \$ 9,400 |
| Committees | 3,736 | 3,850 | 8,400 | 4,550 |
| Town Manager | 181,635 | 239,979 | 227,799 | (12,180) |
| Town Clerk | 2,773 | 133,621 | 138,497 | 4,876 |
| General Services | 1,025,410 | 960,150 | 785,596 | (174,554) |
| Legal Services | 230,631 | 248,500 | 211,000 | (37,500) |
| Financial Services | 291,215 | 244,685 | 248,614 | 3,929 |
| Public Works Administration | 616,049 | 338,617 | 374,280 | 35,663 |
| Parks and Recreation | 581,769 | 619,694 | 606,690 | (13,004) |
| Maintenance | 226,374 | 544,609 | 698,904 | 154,295 |
| Maritime | 217,517 | 304,861 | 211,809 | (93,052) |
| Times Square* | - | - | 70,900 | 70,900 |
| Parking | 317,992 | 320,500 | 325,688 | 5,188 |
| Community Development Administration | 511,336 | 496,150 | 447,980 | (48,170) |
| Building Division | 499,270 | 410,807 | 398,924 | (11,883) |
| Code Compliance | 16,661 | 164,472 | 180,745 | 16,273 |
| LPA | 39,699 | 68,795 | 58,795 | (10,000) |
| Mound House | 725,814 | 184,188 | 175,916 | (8,272) |
| Newton Park | 74,114 | 3,484 | 17,950 | 14,466 |
| FPAN Program | 725 | 176,044 | 183,350 | 7,306 |
| TOTAL GENERAL FUND EXPENDITURES | \$ 5,701,352 | \$ 5,617,248 | \$ 5,535,479 | \$ (81,769) |

*Transferred from separate fund

Town of Fort Myers Beach
 General Fund Revenues
 FY 2010 Budget - General Fund

| | Actual 2007-08 | Budget 2008-09 | Budget 2009-10 | Change 2009-10 |
|---------------------------------------|---------------------|---------------------|---------------------|---------------------|
| Revenues | | | | |
| Ad Valorem Taxes | \$ 2,285,520 | \$ 2,415,131 | \$ 2,049,837 | \$ (365,294) |
| Transfer In | 677,045 | - | 98,334 | 98,334 |
| Solid Waste Franchise | 76,376 | 43,351 | 65,000 | 21,649 |
| Gas Utility Tax | 9,284 | 8,908 | 9,000 | 92 |
| Communications Service Tax | 627,498 | 665,029 | 660,000 | (5,029) |
| Local Business Tax | 11,550 | 10,000 | 10,000 | - |
| Building Permit Fees | 52,693 | 44,648 | 30,800 | (13,848) |
| Site Review Fees | - | 1,000 | 1,000 | - |
| Zoning Fees | 3,650 | 20,000 | 30,000 | 10,000 |
| Other Licenses/Permits | 7,735 | 8,000 | 8,000 | - |
| Farmers Market | - | - | 4,500 | 4,500 |
| Mobile Home Licenses | 14,189 | 20,000 | 20,000 | - |
| Alcoholic Beverage License | 24,054 | 25,000 | 25,000 | - |
| Code Enforcement/Comm Proj | 77,375 | 30,000 | 30,000 | - |
| Sign Permits | 5,100 | 4,500 | 4,500 | - |
| Short Term Rental Fees | 4,600 | 2,500 | 2,500 | - |
| Code Case Costs Recovered | 5,435 | 3,000 | 3,000 | - |
| Environmental Restoration | 755 | - | 3,500 | 3,500 |
| Special Event Permits | 360 | 1,000 | 1,000 | - |
| Election Qualifying Fees | 2,448 | - | - | - |
| Neighborhood Landscaping | 43,566 | - | - | - |
| Emergency Management | - | - | - | - |
| State Revenue Sharing | 140,002 | 118,383 | 104,178 | (14,205) |
| Sales Tax | 496,711 | 429,655 | 430,000 | 345 |
| Mound House Foundation | 50 | 50 | - | (50) |
| Mound House Kayak/Other Events | - | 35,000 | - | (35,000) |
| State Grant (boat for Mooring Field) | - | 75,000 | - | (75,000) |
| FPAN Grant | 8,331 | 186,531 | 183,350 | (3,181) |
| Mound House Grant | 300,042 | 40,120 | - | (40,120) |
| Newton Property Grant | 124,117 | - | - | - |
| CDBG Grant | 35,210 | 34,000 | 33,500 | (500) |
| WCIND Grant - Law Enforce | 32,000 | 19,299 | 25,600 | 6,301 |
| WCIND Grant - Public Dock | - | 20,000 | - | (20,000) |
| WCIND Vessel Removal | - | 25,000 | - | (25,000) |
| WCIND Mooring Field | - | - | - | - |
| Harborage User Fees | 102,886 | 66,356 | 80,300 | 13,944 |
| Pump out services | 405 | 3,000 | 1,500 | (1,500) |
| Parking Facilities | 377,597 | 382,000 | 382,000 | - |
| Pool Fees | 55,174 | 20,000 | 141,950 | 121,950 |
| Other Fines & Forfeitures | 57,281 | 62,000 | 56,000 | (6,000) |
| Interest Earnings | 32,621 | 12,500 | 12,500 | - |
| Investment Earnings | 68,856 | 150,000 | 100,000 | (50,000) |
| Mooring Field Interest | 3,782 | 2,500 | 830 | (1,670) |
| Canal Assessments | - | - | - | - |
| Other Misc. Revenue | 53,745 | 152,000 | 100,000 | (52,000) |
| Impact Fees - Fire Dept (transfer) | 13,251 | 4,920 | - | (4,920) |
| Garbage collection | - | - | 30,860 | 30,860 |
| Table Rental | - | - | 18,465 | 18,465 |
| Sales Tax (pass-through) Times Square | - | - | 1,630 | 1,630 |
| Optional Business License | - | - | - | - |
| Optional Electric Franchise Fees | - | - | - | - |
| Transfer from Fund Balance | - | 476,867 | - | (476,867) |
| TOTAL GENERAL FUND REVENUES | \$ 5,831,294 | \$ 5,617,248 | \$ 4,758,634 | \$ (858,614) |

Town of Fort Myers Beach
General Fund Expenditures
FY 2010 Budget - General Fund

Expenditures

Town Council
Committees
Town Manager
Town Clerk
General Services
Legal Services
Financial Services
Public Works Administration
Parks and Recreation
Maintenance
Maritime
Times Square*
Parking
Community Development Administration
Building Division
Code Compliance
LPA
Mound House
Newton Park
FPAN Program
TOTAL GENERAL FUND EXPENDITURES

| | Actual 2007-08 | Budget 2008-09 | Budget 2009-10 | Change 2009-10 |
|--|-------------------|-------------------|-------------------|-------------------|
| | \$ 138,632 | \$ 154,242 | \$ 163,642 | \$ 9,400 |
| | 3,736 | 3,850 | 8,400 | 4,550 |
| | 181,635 | 239,979 | 227,799 | (12,180) |
| | 2,773 | 133,621 | 138,497 | 4,876 |
| | 1,025,410 | 960,150 | 785,596 | (174,554) |
| | 230,631 | 248,500 | 211,000 | (37,500) |
| | 291,215 | 244,685 | 248,614 | 3,929 |
| | 616,049 | 338,617 | 374,280 | 35,663 |
| | 581,769 | 619,694 | 606,690 | (13,004) |
| | 226,374 | 544,609 | 698,904 | 154,295 |
| | 217,517 | 304,861 | 211,809 | (93,052) |
| | - | - | 70,900 | 70,900 |
| | 317,992 | 320,500 | 325,688 | 5,188 |
| | 511,336 | 496,150 | 447,980 | (48,170) |
| | 499,270 | 410,807 | 398,924 | (11,883) |
| | 16,661 | 164,472 | 180,745 | 16,273 |
| | 39,699 | 68,795 | 58,795 | (10,000) |
| | 725,814 | 184,188 | 175,916 | (8,272) |
| | 74,114 | 3,484 | 17,950 | 14,466 |
| | 725 | 176,044 | 183,350 | 7,306 |
| | \$ 5,701,352 | \$ 5,617,248 | \$ 5,535,479 | \$ (81,769) |

Town of Fort Myers Beach FY 2010 Budget

TOWN COUNCIL

Budget Summary Form

Fund: General 01
 Department Town Council
 Division Town Council
 Division # 110

| Expenditure Category | Actual Expenditures FY 08 | Amended Budget FY 09 | Actual Expenditures 8 months | Estimated Expenditures FY 09 | Adopted Budget FY 10 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| Personnel Costs | \$ 80,110 | \$ 80,092 | \$ 53,437 | \$ 80,092 | \$ 80,092 |
| Materials, Supplies & Services | 58,522 | 74,150 | 43,281 | 74,150 | 83,550 |
| Operating Budget | 138,632 | 154,242 | 96,718 | 154,242 | 163,642 |
| Capital Outlay | - | - | - | - | - |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ 138,632 | \$ 154,242 | \$ 96,718 | \$ 154,242 | \$ 163,642 |

PERSONAL SERVICES DETAIL

| <u>Classification</u> | <u># of Positions</u> |
|-------------------------------------|-----------------------|
| Mayor | 1 |
| Council Members | 4 |
| Total # of elected officials | 5 |

Department Description:

The Town Council, as the community's legislative body, acts as the decision making authority establishing public policies to meet the needs of the residents. The Town Council is responsible for providing the best possible municipal government and delivering services at levels that reflect community priorities and enhance the quality of life for all residents.

Budget Worksheet
Fiscal Year 2009-10

| | |
|------------|---------------------|
| Fund: | <u>General - 01</u> |
| Department | <u>Town Council</u> |
| Division | <u>Town Council</u> |
| Division # | <u>110</u> |

| | | | |
|-----------------|---|---------------|--------------------------|
| 01.110.511.5110 | Council Compensation | <u>74,400</u> | |
| 01.110.513.5210 | FICA | <u>5,692</u> | |
| | Total Personnel Costs | | 80,092 |
| 01.110.511.5341 | Town Council Minutes | <u>2,000</u> | |
| 01.110.511.5342 | Committee Minutes | <u>900</u> | |
| 01.110.511.5400 | Travel/Training/Meals | <u>2,150</u> | |
| 01.110.511.5410 | Communications | <u>1,500</u> | |
| 01.110.511.5447 | Legislative Printing & Binding | <u>3,000</u> | |
| 01.110.511.5448 | Legal Advertisements | <u>26,000</u> | |
| 01.110.511.5490 | Miscellaneous Expense | <u>7,500</u> | |
| 01.110.511.5540 | Memberships and Dues | <u>500</u> | |
| 01.110.511.5541 | Professional Services-State Lobbyist | <u>40,000</u> | |
| | Total Materials, Supplies and Services | | 83,550 |
| | Total Budget | | <u>\$ 163,642</u> |

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Town Council
 Division Town Council
 Division # 110

| # | Computation/Explanation | Amount |
|------|---|-------------------|
| 5120 | Salaries | |
| | Mayor | 16,800 |
| | Council Members | 57,600 |
| | | 74,400 |
| | | 74,400 |
| 5140 | Social Security (7.65% of full and part-time wages) | 5,692 |
| | | 5,692 |
| 5341 | Town Council minutes | 2,000 |
| | | 2,000 |
| 5342 | Committee Minutes | 900 |
| | | 900 |
| 5400 | Travel/Training/Meals | |
| | Washington, DC | - |
| | Tallahassee, FL | 1,400 |
| | Local & Florida League | 750 |
| | | 2,150 |
| | | 2,150 |
| 5410 | Communications | |
| | Cell phone @ \$35.00 per month | 1,500 |
| | | 1,500 |
| 5447 | Legislative Printing and Binding | 3,000 |
| | | 3,000 |
| 5448 | Legal Advertisements | |
| | Required notices and other meeting notices. | 26,000 |
| | | 26,000 |
| 5490 | Miscellaneous Expense | |
| | Items not included in other line items | 7,500 |
| | | 7,500 |
| | | 7,500 |
| 5540 | Memberships and Dues | 500 |
| | | 500 |
| 5541 | Professional Services - State Lobbyist | 40,000 |
| | | 40,000 |
| | Total Budget | \$ 163,642 |

Town of Fort Myers Beach

FY 2010 Budget

APPROVED BY THE TOWN BOARD AT A PUBLIC HEARING HELD ON MAY 11, 2009 AT 7:00 PM IN THE TOWN BOARD CHAMBERS, 101 N. MIAMI AVENUE, FORT MYERS BEACH, FLORIDA 33931.

| |
|---------------------|
| <h3>COMMITTEES</h3> |
|---------------------|

Budget Summary Form

Fund: General - 01
 Department Town Council
 Division Committees
 Division # 115

| Expenditure Category | Actual Expenditures FY 08 | Amended Budget FY 09 | Actual Expenditures 8 months | Estimated Expenditures FY 09 | Adopted Budget FY 10 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| Personnel Costs | \$ - | \$ - | \$ - | | \$ - |
| Materials, Supplies & Services | <u>3,736</u> | <u>3,850</u> | <u>2,854</u> | <u>3,850</u> | <u>8,400</u> |
| Operating Budget | 3,736 | 3,850 | 2,854 | 3,850 | 8,400 |
| Capital Outlay | - | - | - | - | - |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ 3,736 | \$ 3,850 | \$ 2,854 | \$ 3,850 | \$ 8,400 |

PERSONAL SERVICES DETAIL

| <u>Classification</u> | <u># of Positions</u> |
|---------------------------------------|-----------------------|
| Total # of full-time employees | 0 |

Department Description:

Committees are established by action of the Town Council. Each Committee is established for a specific purpose with an overall responsibility for protecting and enhancing the quality of life for residents and visitors to the community.

**Budget Worksheet
Fiscal Year 2009-10**

| | |
|------------|---------------------|
| Fund: | <u>General - 01</u> |
| Department | <u>Committees</u> |
| Division | <u>Committees</u> |
| Division # | <u>115</u> |

| | | | |
|-----------------|---|--------------|-----------------|
| 01.115.511.5610 | Public Safety Task Force | <u>1,000</u> | |
| 01.115.511.5620 | Marine Resources Task Force | <u>2,500</u> | |
| 01.115.511.5630 | Anchorage Advisory | <u>2,400</u> | |
| 01.115.511.5640 | TMA | <u>2,500</u> | |
| 01.115.511.5645 | CelCab | <u>-</u> | |
| | Total Materials, Supplies and Services | | 8,400 |
| | Total Budget | | \$ 8,400 |

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Town Council
 Division Committees
 Division # 115

| # | Computation/Explanation | Amount |
|---------------------|-----------------------------|--------------|
| 5610 | Public Safety Task Force | 1,000 |
| 5620 | Marine Resources Task Force | 2,500 |
| 5630 | Anchorage Advisory | 2,400 |
| 5640 | TMA | 2,500 |
| 5645 | CelCab | - |
| Total Budget | | 8,400 |

Town of Fort Myers Beach FY 2010 Budget

TOWN MANAGER

Budget Summary Form

Fund: General - 01
 Department Town Manager
 Division Town Manager
 Division # 120

| Expenditure Category | Actual Expenditures FY 08 | Amended Budget FY 09 | Actual Expenditures 8 months | Estimated Expenditures FY 09 | Adopted Budget FY 10 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| Personnel Costs | \$ 178,270 | \$ 224,639 | \$ 155,895 | \$ 224,639 | \$ 220,259 |
| Materials, Supplies & Services | 3,365 | 15,340 | 5,556 | 15,340 | 7,540 |
| Operating Budget | 181,635 | 239,979 | 161,451 | 239,979 | 227,799 |
| Capital Outlay | - | - | - | - | - |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ 181,635 | \$ 239,979 | \$ 161,451 | \$ 239,979 | \$ 227,799 |

PERSONAL SERVICES DETAIL

| <u>Classification</u> | <u># of Positions</u> |
|---------------------------------------|-----------------------|
| Town Manager | 1 |
| Executive Assistant | 1 |
| Total # of full-time employees | 2 |

Department Description:

The Town Manager, as appointed by the Town Council, is responsible for implementation and enforcement of policies and ordinances adopted by the Town Council. The Town Manager is charged with developing a Town government that represents the needs of the community and provides quality, cost effective services to the public. Working closely with Department Directors, the Town Manager coordinates the provision of services to the residents, works to improve services to the residents, works to improve Intergovernmental relationships, and asserts a leadership role into the community. The Town Manager acts as a conduit for individuals and groups to access the Town Council. The Town Manager is also responsible for the recruitment and selection of Town employees, the development of personnel policies and procedures, and the Town's compensation plan.

**Budget Worksheet
Fiscal Year 2009 -10**

| | |
|------------|---------------------|
| Fund: | <u>General - 01</u> |
| Department | <u>Town Manager</u> |
| Division | <u>Town Manager</u> |
| Division # | <u>120</u> |

| | | | |
|-----------------|---|----------------|-------------------|
| 01.120.512.5110 | Salaries | <u>148,500</u> | |
| 01.120.512.5110 | Merit Increase | <u>-</u> | |
| 01.120.512.5210 | FICA Taxes | <u>11,360</u> | |
| 01.120.512.5220 | Retirement | <u>4,250</u> | |
| | Housing Allowance | <u>15,900</u> | |
| 01.120.512.5238 | Life, Health & Disability | <u>40,249</u> | |
| | Total Personnel Costs | | 220,259 |
| 01.120.512.5242 | Car Allowance | <u>4,200</u> | |
| 01.120.512.5400 | Travel/Training/Meals | <u>1,250</u> | |
| 01.120.512.5410 | Communications | <u>840</u> | |
| 01.120.512.5540 | Memberships and Dues | <u>1,250</u> | |
| 01.120.512.5951 | Contingency | <u>-</u> | |
| | Total Materials, Supplies and Services | | 7,540 |
| | Total Budget | | \$ 227,799 |

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Town Manager
 Division Town Manager
 Division # 120

| # | Computation/Explanation | Amount |
|------|---|-------------------|
| 5110 | Salaries | |
| | Town Manager | 106,000 |
| | Executive Assistant | 42,500 |
| | | 148,500 |
| 5110 | Merit Increase | - |
| 5210 | Social Security (7.65% of full and part-time wages) | 11,360 |
| 5220 | Retirement | |
| | 10% for Executive Assistant | 4,250 |
| 5xxx | Housing Allowance | |
| | 15% for Town Manager | 15,900 |
| 5238 | Life, Health & Disability Insurance | |
| | Single coverage for 2 employees @ 703.52 per mo | 16,884 |
| | Family coverage for 1 employees @ 1,237.93 per mo | 14,855 |
| | Life, dental, AD&D coverage 2 employees | 8,509 |
| | | 40,249 |
| 5242 | Car Allowance | 4,200 |
| 5400 | Travel/Training/Meals | |
| | Washington DC | - |
| | Tallahassee, FL | 1,250 |
| | | 1,250 |
| 5410 | Communications | |
| | Cellular @ \$35.00 per month for 2 employees | 840 |
| | | 840 |
| 5540 | Memberships and Dues | |
| | ICMA annual membership | 950 |
| | Florida Municipal Managers Assn | 300 |
| | | 1,250 |
| 5951 | Contingency | - |
| | Total Budget | \$ 227,799 |

Town of Fort Myers Beach

FY 2010 Budget

TOWN CLERK

Budget Summary Form

Fund: General - 01
 Department Town Clerk
 Division Town Clerk
 Division # 125

| Expenditure Category | Actual Expenditures FY 08 | Amended Budget FY 09 | Actual Expenditures 8 months | Estimated Expenditures FY09 | Adopted Budget FY10 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|------------------------------------|----------------------------|
| Personnel Costs | \$ 2,773 | \$ 61,212 | \$ 81,623 | \$ 61,212 | \$ 119,572 |
| Materials, Supplies & Services | - | 72,409 | 6,112 | 72,409 | 18,925 |
| Operating Budget | 2,773 | 133,621 | 87,735 | 133,621 | 138,497 |
| Capital Outlay | - | - | - | - | - |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ 2,773 | \$ 133,621 | \$ 87,735 | \$ 133,621 | \$ 138,497 |

PERSONAL SERVICES DETAIL

| <u>Classification</u> | <u># of Positions</u> |
|---------------------------------------|-----------------------|
| Town Clerk | 1 |
| Administrative Assistant | 1 |
| Total # of full-time employees | 2 |

Department Description:

The Town Clerk's office serves as the central information point for local residents and citizens. It is the mission of this office to provide quality service to Town residents, Town departments, as well as boards and committees. The Town Clerk is also responsible for accurately compiling and maintaining the records of the actions of the Town Council and directs the management and maintenance of all Town records.

Budget Worksheet
Fiscal Year 2009-10

| | |
|------------|---------------------|
| Fund: | <u>General - 01</u> |
| Department | <u>Town Clerk</u> |
| Division | <u>Town Clerk</u> |
| Division # | <u>125</u> |

| | | | |
|-----------------|---|---------------|-------------------|
| 01.125.512.5110 | Salaries | <u>83,476</u> | |
| 01.125.512.5110 | Merit Increase | <u>-</u> | |
| 01.125.512.5210 | FICA Taxes | <u>6,386</u> | |
| 01.125.512.5220 | Retirement | <u>8,347</u> | |
| 01.125.512.5238 | Life, Health & Disability | <u>21,363</u> | |
| | <i>Total Personnel Costs</i> | | 119,572 |
| 01.125.512.5352 | Records Management | <u>5,000</u> | |
| 01.125.512.5400 | Travel/Training/Meals | <u>2,000</u> | |
| 01.125.512.5410 | Communications | <u>840</u> | |
| 01.125.512.5540 | Memberships and Dues | <u>185</u> | |
| 01.125.512.5550 | Municipal Code | <u>10,000</u> | |
| 01.125.512.5950 | Misc. Other Expense | <u>900</u> | |
| | <i>Total Materials, Supplies and Services</i> | | <u>18,925</u> |
| | Total Budget | | \$ 138,497 |

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Town Clerk
 Division Town Clerk
 Division # 125

| # | Computation/Explanation | Amount |
|---------------------|---|-------------------|
| 5110 | Salaries | |
| | Town Clerk | 49,816 |
| | Administrative Assistant | 33,660 |
| | | 83,476 |
| 5110 | Merit Increase | |
| | Discretionary | - |
| 5210 | Social Security (7.65% of full and part-time wages) | 6,386 |
| 5220 | Retirement | |
| | 10% annual contribution per employee | 8,347 |
| 5238 | Life, Health & Disability Insurance | |
| | Single coverage for 2 employees @ 703.52 per mo | 16,886 |
| | Life, dental, AD&D coverage 2 employees | 4,477 |
| | | 21,363 |
| 5352 | Records Management | 5,000 |
| 5400 | Travel/Training/Meals | |
| | FACC Career Development Inst., St. Augustine | 1,000 |
| | FACC Annual Conference, Panama City, FL | 1,000 |
| | | 2,000 |
| 5410 | Communications | |
| | Cellular @ \$35.00 per month for 2 employee | 840 |
| 5540 | Memberships and Dues | |
| | International Institute of City Clerks @ \$125 | 125 |
| | Fl. Assn of City Clerks @ \$60.00 per year | 60 |
| | | 185 |
| 5550 | Municipal Code | |
| | Remaining portion of contract | 10,000 |
| 5950 | Misc. Other Expenses | |
| | Recording documents as required | 900 |
| Total Budget | | \$ 138,497 |

Town of Fort Myers Beach FY 2010 Budget

Accounting and Finance Department - 2010 Budget - 10/10/09

GENERAL SERVICES

Budget Summary Form

Fund: General - 01
 Department: General Services
 Division: All Departments
 Division #: 130

| Expenditure Category | Actual Expenditures FY 08 | Amended Budget FY 09 | Actual Expenditures 8 months | Estimated Expenditures FY 09 | Adopted Budget FY 10 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| Personnel Costs | \$ 132,374 | \$ - | | \$ - | \$ - |
| Materials, Supplies & Services | 844,352 | 960,150 | 432,844 | 960,150 | 784,346 |
| Operating Budget | 976,726 | 960,150 | 432,844 | 960,150 | 784,346 |
| Capital Outlay | | | | | 1,250 |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ 976,726 | \$ 960,150 | \$ 432,844 | \$ 960,150 | \$ 785,596 |

PERSONAL SERVICES DETAIL

| <u>Classification</u> | <u># of Positions</u> |
|---------------------------------------|-----------------------|
| Total # of full-time employees | 0 |

Department Description:

The General Services section of the budget serves as an umbrella for expenditures that are Town-wide in nature. These items include the Town's liability insurance, lease of the Town Hall building and general administrative costs associated with the operation of Town Hall. There are no personnel costs associated with General Services. CDBG and Special event programming is included.

Budget Worksheet
Fiscal Year 2009-10

Fund: General - 01
 Department: General Services
 Division: All Departments
 Division #: 130

Total Personnel

| | | |
|-----------------|--------------------------------|----------------|
| 01.130.513.5250 | State Unemployment | <u>6,000</u> |
| 01.130.513.5332 | Postage | <u>6,000</u> |
| 01.130.513.5346 | Repairs & maintenance | <u>12,500</u> |
| 01.130.513.5352 | Software | <u>15,000</u> |
| 01.130.513.5353 | Misc. supplies | <u>3,500</u> |
| 01.130.513.5355 | Town memberships & donations | <u>14,000</u> |
| 01.130.513.5363 | IT System | <u>112,500</u> |
| 01.130.513.5410 | Telephone & Communications | <u>21,500</u> |
| 01.130.513.5420 | Books & periodicals | <u>2,500</u> |
| 01.130.513.5422 | GIS | <u>-</u> |
| 01.130.513.5441 | Town Hall Lease | <u>122,500</u> |
| 01.130.513.5442 | Storage | <u>12,500</u> |
| 01.130.513.5443 | Copier | <u>24,500</u> |
| 01.130.513.5447 | Printing & binding | <u>2,000</u> |
| 01.130.513.5510 | Office supplies | <u>22,500</u> |
| 01.155.513.5530 | Insurance | <u>205,000</u> |
| 01.155.513.5600 | Filing Fees | <u>350</u> |
| 01.155.513.5691 | Animal Control | <u>66,312</u> |
| 01.156.513.5724 | After School & Senior programs | <u>68,000</u> |
| 01.135.513.5710 | Keep Lee County Beautiful | <u>1,500</u> |
| 01.135.513.5720 | National Estuaries Program | <u>3,000</u> |
| 01.135.513.5740 | Special Events | <u>20,000</u> |
| 01.135.513.5750 | Seasonal Events | <u>30,000</u> |
| 01.130.513.5892 | "Request for Action" program | <u>684</u> |
| 01.130.513.5950 | Other unclassified expense | <u>12,000</u> |

Total Materials, Supplies and Services 784,346

01.130.513.5364 Office Furniture/Equipment 1,250

Total Capital 1,250

Total Budget \$ 785,596

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department General Services
 Division All Departments
 Division # 130

| # | Computation/Explanation | Amount |
|---------------------|---|-----------------|
| 5250 | State Unemployment Tax (all departments) | 6,000 \$ 6,000 |
| 5332 | Postage | 6,000 6,000 |
| 5340 | Cleaning/Alarm System | - - |
| 5346 | Repairs and maintenance - Town Hall | 12,500 12,500 |
| 5352 | Software | 15,000 15,000 |
| 5353 | Misc. supplies and materials | 3,500 3,500 |
| 5355 | Town memberships | 14,000 14,000 |
| 5363 | IT System - contract | 112,500 112,500 |
| 5364 | Office Furniture & equipment | 1,250 1,250 |
| 5410 | Telephone & communications | 21,500 21,500 |
| 5420 | Books and periodicals | 2,500 2,500 |
| 5422 | GIS | - - |
| 5441 | Town Hall lease | 122,500 122,500 |
| 5442 | Storage | 12,500 12,500 |
| 5443 | Copier | 24,500 24,500 |
| 5447 | Printing and binding | 2,000 2,000 |
| 5510 | Office supplies | 22,500 22,500 |
| 5530 | Insurance - All | 205,000 205,000 |
| 5600 | Filing Fees | 350 350 |
| 5691 | Animal Control | 66,312 66,312 |
| 5710 | Keep Lee County Beautiful | 1,500 1,500 |
| 5720 | National Estuaries Program | 3,000 3,000 |
| 5740 | Special Events | 20,000 20,000 |
| 5750 | Seasonal Events | 30,000 30,000 |
| 5724 | After School & Senior programs | 68,000 68,000 |
| 5751 | Laguna shores - Town's share of project (40%) | - - |
| 5892 | Request for Action program | 684 684 |
| 5950 | Other unclassified expense | 12,000 12,000 |
| | <i>for items that are unusual & don't fit standard expense line items</i> | |
| Total Budget | | 785,596 |

Town of Fort Myers Beach

FY 2010 Budget

LEGAL

Budget Summary Form

Fund: General - 01
 Department Legal
 Division Legal
 Division # 140

| Expenditure Category | Actual Expenditures FY 08 | Amended Budget FY 09 | Actual Expenditures 8 months | Estimated Expenditures FY 09 | Adopted Budget FY 10 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| Personnel Costs | \$ - | \$ - | \$ - | | \$ - |
| Materials, Supplies & Services | 230,631 | 248,500 | 150,693 | 248,500 | 211,000 |
| Operating Budget | 230,631 | 248,500 | 150,693 | 248,500 | 211,000 |
| Capital Outlay | - | - | - | - | - |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ 230,631 | \$ 248,500 | \$ 150,693 | \$ 248,500 | \$ 211,000 |

PERSONAL SERVICES DETAIL

| <u>Classification</u> | <u># of Positions</u> |
|---------------------------------------|-----------------------|
| Total # of full-time employees | 0 |

Department Description:

The Town Attorney is appointed by the Town Council and, together with the Town Manager, implements the policy decisions made by Council. The Town Attorney serves as the legal advisor to the Town Council, the Town Manager, and all departments, boards, commissions and agencies of the Town. The Town Attorney initiates or defends civil suits, actions, and legal proceedings on behalf of the Town Council. The Town Attorney is responsible for efficiently and effectively providing quality legal services to the residents of the Town of Fort Myers Beach through the Town Council, Town Manager, Town Departments, Town corporation(s) and agencies so as to facilitate the achievement of essential governmental goals and objectives.

Budget Worksheet
Fiscal Year 2009-10

Fund: General - 01
Department Legal
Division Legal
Division # 140

| | | |
|-----------------|----------------------|----------------|
| 01.140.514.5451 | Legal Consultation | <u>150,000</u> |
| 01.140.514.5456 | Other Legal Services | <u>61,000</u> |

Total Materials, Supplies and Services 211,000

Total Budget \$ 211,000

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Legal
 Division Legal
 Division # 140

| # | Computation/Explanation | Amount |
|---------------------|---|--------------------|
| 5451 | Legal Consultation Legal services provided to all Town elected officials and Town Departments | 150,000 150,000 |
| 5456 | Other Legal Services Outside legal services as required | 61,000 61,000 |
| Total Budget | | 211,000 |

Town of Fort Myers Beach

FY 2010 Budget

FINANCE

Budget Summary Form

Fund: General - 01
 Department Finance
 Division Finance
 Division # 150

| Expenditure Category | Actual Expenditures FY 08 | Amended Budget FY 09 | Actual Expenditures 8 months | Estimated Expenditures FY 09 | Adopted Budget FY 10 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| Personnel Costs | \$ 177,823 | \$ 165,755 | \$ 118,859 | \$ 165,755 | \$ 167,684 |
| Materials, Supplies & Services | 113,392 | 78,930 | 43,707 | 78,930 | 80,930 |
| Operating Budget | 291,215 | 244,685 | 162,566 | 244,685 | 248,614 |
| Capital Outlay | - | - | - | - | - |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ 291,215 | \$ 244,685 | \$ 162,566 | \$ 244,685 | \$ 248,614 |

PERSONAL SERVICES DETAIL

| <u>Classification</u> | <u># of Positions</u> |
|---------------------------------------|-----------------------|
| Director of Finance | 1 |
| Finance Coordinator | 1 |
| Total # of full-time employees | 2 |

Department Description:

The mission of the Finance Department is to serve the public and staff by providing accurate and current financial data. The Department is committed to providing timely, accurate, clear and complete information. The Department is responsible for the day-to-day financial activities of the Town; assists with preparation and implementation of the Annual Budget and Capital Improvement Plan. The Finance Department staff prepares the annual audit for the Town and the Public Works Services, Inc.

Budget Worksheet
Fiscal Year 2009-10

| | |
|------------|---------------------|
| Fund: | <u>General - 01</u> |
| Department | <u>Finance</u> |
| Division | <u>Finance</u> |
| Division # | <u>150</u> |

| | | | |
|-----------------|---|----------------|-------------------|
| 01.150.513.5110 | Salaries | <u>120,061</u> | |
| 01.150.513.5110 | Merit Increase | <u>-</u> | |
| 01.150.513.5140 | Overtime | <u>-</u> | |
| 01.150.513.5210 | FICA Taxes | <u>9,185</u> | |
| 01.150.513.5220 | Retirement | <u>12,006</u> | |
| 01.150.513.5238 | Life, Health & Disability | <u>26,432</u> | |
| | Total Personnel Costs | | 167,684 |
| 01.150.513.5400 | Travel/Training/Meals | <u>400</u> | |
| 01.150.513.5410 | Communications | <u>840</u> | |
| 01.150.513.5531 | Annual Audit | <u>60,000</u> | |
| 01.150.513.5532 | Accounting Services | <u>15,000</u> | |
| 01.150.513.5533 | Bank Charges | <u>3,800</u> | |
| 01.150.513.5540 | Memberships and Dues | <u>890</u> | |
| | Total Materials, Supplies and Services | | 80,930 |
| 01.150.513.5560 | Computer Equipment & Software | <u>-</u> | |
| | Total Capital | | - |
| | Total Budget | | \$ 248,614 |

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Finance
 Division Finance
 Division # 150

| # | Computation/Explanation | Amount |
|------|---|-------------------|
| 5110 | Salaries | |
| | Director of Finance | 78,545 |
| | Finance Coordinator | 41,516 |
| | | 120,061 |
| 5110 | Merit Increase | - |
| 5140 | Overtime | - |
| 5210 | Social Security (7.65% of full and part-time wages) | 9,185 |
| 5220 | Retirement | |
| | 10% annual contribution per employee | 12,006 |
| 5238 | Life, Health & Disability Insurance | |
| | Single coverage for 2 employees @703.52 per mo | 16,886 |
| | Family coverage for 1 employee @ 373.62 per mo | 4,483 |
| | Life, dental, AD&D coverage 2 employees | 5,063 |
| | | 26,432 |
| 5400 | Travel/Training/Meals | |
| | State of Florida TRIM Conference | 400 |
| | FGFOA Annual State Conference | - |
| | | 400 |
| 5410 | Communications | |
| | Cellular @ \$35.00 per month for 2 employee | 840 |
| 5531 | Annual Audit | 60,000 |
| 5532 | Accounting Services | |
| | Quarterly review by external accountant | 10,000 |
| | Special projects 40 hours @ \$125 p/hr | 5,000 |
| | | 15,000 |
| 5533 | Bank Charges - based on annual activity | 3,800 |
| 5540 | Memberships and Dues | |
| | GFOA Annual | 210 |
| | AGA Annual | - |
| | FGFOA Annual | - |
| | GFOA Awards Certificate Program - CAFR \$415 Budget : | 680 |
| | | 890 |
| 5560 | Capital Equipment | - |
| | Total Budget | \$ 248,614 |

Town of Fort Myers Beach

FY 2010 Budget

**PUBLIC WORKS
ADMINISTRATION**

Budget Summary Form

Fund: General - 01
 Department Public Works
 Division Administration
 Division # 160

| Expenditure Category | Actual Expenditures FY 08 | Amended Budget FY 09 | Actual Expenditures 8 months | Estimated Expenditures FY 09 | Adopted Budget FY 10 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| Personnel Costs | \$ 588,028 | \$ 322,517 | \$ 217,672 | \$ 322,517 | \$ 366,480 |
| Materials, Supplies & Services | 76,021 | 74,100 | 29,272 | 74,100 | 7,800 |
| Operating Budget | 664,049 | 396,617 | 246,944 | 396,617 | 374,280 |
| Capital Outlay | - | - | - | - | - |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ 664,049 | \$ 396,617 | \$ 246,944 | \$ 396,617 | \$ 374,280 |

PERSONAL SERVICES DETAIL

| <u>Classification</u> | <u># of Positions</u> |
|---------------------------------------|-----------------------|
| Director | 1 |
| Deputy Director | 1 |
| Public Services Supervisor | 1 |
| Special Projects Coordinator | 1 |
| Administrative Assistant | 1 |
| Total # of full-time employees | 5 |

Department Description:

Public Works Administration provides management of all sections and functions of the Department including parks and recreation, maintenance, maritime, parking, animal control contracts and emergency management.

**Budget Worksheet
Fiscal Year 2009-10**

| | |
|-------------------|-----------------------|
| Fund: | <u>General - 01</u> |
| Department | <u>Public Works</u> |
| Division | <u>Administration</u> |
| Division # | <u>160</u> |

| | | | |
|-----------------|---|----------------|-------------------|
| 01.160.530.5120 | Salaries | <u>259,507</u> | |
| 01.160.530.5120 | Merit Increase | <u>-</u> | |
| 01.160.530.5210 | FICA | <u>19,852</u> | |
| 01.160.530.5220 | Retirement | <u>25,951</u> | |
| 01.160.530.5238 | Life, Health & Disability | <u>61,170</u> | |
| | Total Personnel costs | | 366,480 |
| 01.160.530.5400 | Travel/Training/Meals | <u>1,500</u> | |
| 01.160.530.5410 | Communications | <u>2,300</u> | |
| 01.160.530.5540 | Memberships & Dues | <u>2,000</u> | |
| 01.160.530.5552 | Uniforms | <u>2,000</u> | |
| | Total Materials, Supplies and Services | | 7,800 |
| | Total Budget | | \$ 374,280 |

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Public Works
 Division Administration
 Division # 160

| # | Computation/Explanation | Amount |
|---------------------|---|-------------------|
| 5120 | Salaries | |
| | Director | 78,544 |
| | Deputy Director | 55,765 |
| | Public Services Supervisor | 44,562 |
| | Special Projects Coordinator | 50,000 |
| | Administrative Assistant | 30,636 |
| | | 259,507 |
| | | 259,507 |
| 5120 | Merit Increase | - |
| 5210 | Social Security (7.65% of full and part-time wages) | 19,852 |
| 5220 | Retirement | |
| | 10% annual contribution per employee | 25,951 |
| 5238 | Life, Health & Disability Insurance | |
| | Single coverage for 4 employees @ 703.52 per mo | 33,772 |
| | Payment in lieu of Health ins. for 1 employee | 5,294 |
| | Family coverage for 2 employees @ 467.54 per mo | 11,221 |
| | Life, dental, AD&D coverage for 5 employees | 10,883 |
| | | 61,170 |
| 5400 | Travel/Training/Meals | 1,500 |
| 5410 | Communications | |
| | Cellular @ \$35.00 per mo 5 employees; insurance | 2,300 |
| 5540 | Memberships & Dues | 2,000 |
| 5552 | Uniforms | 2,000 |
| Total Budget | | \$ 374,280 |

Town of Fort Myers Beach

FY 2010 Budget

**PUBLIC WORKS
PARKS AND RECREATION**

Budget Summary Form

Fund: General - 01
 Department Public Works
 Division Parks and Recreation
 Division # 170

| Expenditure Category | Actual Expenditures FY 08 | Amended Budget FY 09 | Actual Expenditures 8 months | Estimated Expenditures FY 09 | Adopted Budget FY 10 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| Personnel Costs | \$ - | \$ - | \$ - | \$ - | \$ - |
| Materials, Supplies & Services | 581,769 | 619,694 | 370,723 | 619,694 | 606,690 |
| Operating Budget | 581,769 | 619,694 | 370,723 | 619,694 | 606,690 |
| Capital Outlay | - | - | - | - | - |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ 581,769 | \$ 619,694 | \$ 370,723 | \$ 619,694 | \$ 606,690 |

PERSONAL SERVICES DETAIL

| <u>Classification</u> | <u># of Positions</u> |
|---------------------------------------|-----------------------|
| Total # of full-time employees | 0 |

Division Description:

The Parks and Recreation section provides grounds keeping and maintenance for the Community Pool, Mound House and Newton Park. Programming and management of the activities at the newly acquired Bay Oaks Recreation Center and the Town's pool.

Budget Worksheet
Fiscal Year 2009-10

| | |
|------------|-----------------------------|
| Fund: | <u>General - 01</u> |
| Department | <u>Public Works</u> |
| Division | <u>Parks and Recreation</u> |
| Division # | <u>170</u> |

| | | | |
|-----------------|--|----------------|---------|
| 01.170.572.5731 | Bay Oaks Recreation Center | <u>424,065</u> | |
| 01.170.572.5732 | Bay Oaks Community Park | <u>-</u> | |
| 01.170.572.5733 | Pool Operations & Maintenance | <u>92,500</u> | |
| 01.170.572.5735 | Community Pool Repairs & Maint. | <u>59,200</u> | |
| 01.170.572.5736 | Pool Utilities | <u>21,100</u> | |
| 01.170.572.5738 | Community Marketing | <u>7,825</u> | |
| 01.170.572.57xx | Pool horticultural and solid waste | <u>2,000</u> | |
| | Total Materials, Supplies and Services | | 606,690 |
| | | Total Budget | 606,690 |

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Public Works
 Division Parks and Recreation
 Division # 170

| # | Computation/Explanation | Amount | Amount |
|---------------------|---|---------|----------------|
| 5731 | Bay Oaks Recreation Center | 424,065 | 424,065 |
| 5732 | Bay Oaks Community Park | - | - |
| 5733 | Pool Operations | 92,500 | 92,500 |
| 5735 | Community Pool Maintenance and repair | 59,200 | 59,200 |
| 5736 | Pool Utilities Utilities/basic telephone sve | 21,100 | 21,100 |
| 5738 | Community marketing | 7,825 | 7,825 |
| 57xx | Pool horticultural and solid waste | 2,000 | 2,000 |
| Total Budget | | | 606,690 |

Town of Fort Myers Beach FY 2010 Budget

**PUBLIC WORKS
MAINTENANCE**

Budget Summary Form

Fund: General - 01
 Department Public Works
 Division Maintenance
 Division # 180

| Expenditure Category | Actual Expenditures FY 08 | Amended Budget FY 09 | Actual Expenditures 8 months | Estimated Expenditures FY 09 | Adopted Budget FY 10 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| Personnel Costs | \$ 9,607 | \$ 399,099 | \$ 267,529 | \$ 399,099 | \$ 369,704 |
| Materials, Supplies & Services | 72,512 | 135,510 | 32,210 | 146,327 | 137,700 |
| Operating Budget | 82,119 | 534,609 | 299,739 | 545,426 | 507,404 |
| Capital Outlay | 144,939 | - | - | - | 191,500 |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ 227,058 | \$ 534,609 | \$ 299,739 | \$ 545,426 | \$ 698,904 |

PERSONAL SERVICES DETAIL

| <u>Classification</u> | <u># of Positions</u> |
|---------------------------------------|-----------------------|
| Street Superintendent | 1 |
| Crew Leader | 2 |
| Maintenance Support | 1 |
| Maintenance workers | 4 |
| Total # of full-time employees | 8 |

Division Description

The maintenance section provides the majority of the support activities that ensure the maintenance staff has the resources to perform the majority of the Public Works department tasks.

Budget Worksheet
Fiscal Year 2009-10

Fund: General - 01
 Department: Public Works
 Division: Maintenance
 Division #: 180

| | | | |
|-----------------|--|----------------|----------------|
| 01.180.541.5120 | Salaries | <u>247,453</u> | |
| 01.180.541.5120 | Merit Increase | <u>-</u> | |
| 01.180.541.5120 | FICA | <u>18,930</u> | |
| 01.180.541.5220 | Retirement | <u>24,745</u> | |
| 01.180.541.5238 | Life, Health & Disability | <u>78,576</u> | |
| | Total Personnel | | 369,704 |
| 01.180.541.5239 | Personnel, Health and Wellness | <u>15,000</u> | |
| 01.180.541.5400 | Travel/Training/Meals | <u>1,000</u> | |
| 01.180.541.5410 | Communications | <u>4,700</u> | |
| 01.180.541.5452 | Fuel | <u>30,000</u> | |
| 01.180.541.5453 | Equipment maintenance | <u>10,000</u> | |
| 01.180.541.xxxx | Vehicle maintenance | <u>25,000</u> | |
| 01.180.541.5511 | Emergency Comm. & Preparedness | <u>30,000</u> | |
| 01.180.541.5552 | Uniforms | <u>12,000</u> | |
| 01.180.541.5893 | Solid & Horticultural Waste | <u>10,000</u> | |
| | Total Materials, Supplies and Services | | 137,700 |
| 01.180.541.5464 | Equipment | <u>66,500</u> | |
| 01.180.541.xxxx | Solid Waste Transfer Station CIP | <u>125,000</u> | |
| | Total Capital | | <u>191,500</u> |
| | Total Budget | | 698,904 |

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Public Works
 Division Maintenance
 Division # 180

| # | Computation/Explanation | Amount |
|------|---|----------------|
| 5120 | Salaries | |
| | Street Superintendent | 39,995 |
| | Crew Leader | 38,145 |
| | Crew Leader | 33,421 |
| | Maintenance Support | 31,228 |
| | Maintenance worker (4) | 104,664 |
| | | 247,453 |
| 5120 | Merit Increase | - |
| 5210 | Social Security (7.65% of full and part-wages) | 18,930 |
| 5220 | Retirement | |
| | 10% annual contribution per employee | 24,745 |
| 5238 | Life, Health & Disability Insurance | |
| | Single coverage for 8 employees @ \$703.52 per mo | 67,544 |
| | Life, dental, AD&D, coverage for 8 employees | 11,032 |
| | | 78,576 |
| 5239 | Personnel, Health and Wellness | 15,000 |
| 5400 | Travel/Training/Meals | 1,000 |
| 5410 | Communications (10 cell phones @ 420); insurance Includes 2 phones for Beach Access employees | 4,700 |
| 5452 | Fuel - for all Town vehicles and equipment | 30,000 |
| 5453 | Equipment maintenance | 10,000 |
| xxxx | Vehicle Maintenance | 25,000 |
| 5511 | Emergency communications and preparedness | 30,000 |
| 5552 | Uniforms | 12,000 |
| 5893 | Solid & horticultural waste collection | 10,000 |
| xxxx | Solid Waste Transfer station (to CIP) | 125,000 |
| 5464 | Equipment | |
| | Small hand tools and lawn mowers. | 66,500 |
| | Fuso replacement | |
| | Wood chipper | |
| | Total Budget | 698,904 |

Town of Fort Myers Beach FY 2010 Budget

Meeting # 477 - 11/22/09 - 11/23/09 - 11/24/09 - 11/25/09 - 11/26/09 - 11/27/09 - 11/28/09 - 11/29/09 - 11/30/09

**PUBLIC WORKS
MARITIME**

Budget Summary Form

Fund: General - 01
 Department Public Works
 Division Maritime
 Division # 190

| Expenditure Category | Actual Expenditures FY 08 | Amended Budget FY 09 | Actual Expenditures 8 months | Estimated Expenditures FY 09 | Adopted Budget FY 10 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| Personnel Costs | \$ 1,030 | \$ 50,203 | \$ 30,018 | \$ 50,203 | \$ 46,459 |
| Materials, Supplies & Services | 157,616 | 145,420 | 167,420 | 145,420 | 165,350 |
| Operating Budget | 158,646 | 195,623 | 197,438 | 195,623 | 211,809 |
| Capital Outlay | 58,871 | 109,238 | - | 109,238 | - |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ 217,517 | \$ 304,861 | \$ 197,438 | \$ 304,861 | \$ 211,809 |

PERSONAL SERVICES DETAIL

| <u>Classification</u> | <u># of Positions</u> |
|---------------------------------------|-----------------------|
| Maintenance worker | <u>1</u> |
| Total # of full-time employees | 1 |

Division Description:

The Maritime section provides contract oversight and management for the waterside law enforcement activities in cooperation with Lee County Sheriff's Office and with the upland services provider for the Matanzas Harbor Mooring Field. Town maintenance staff provide pump-out services and upkeep and maintenance of the Mooring Field facilities and oversees all dredging activities.

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Public Works
 Division Maritime
 Division # 190

| # | Computation/Explanation | Amount |
|------|---|----------------|
| 5120 | Salaries Maintenance Worker | 31,200 |
| | | 31,200 |
| 5120 | Merit increase | - |
| 5210 | Social Security (7.65% of full and part-time wages) | 2,387 |
| 5220 | Retirement 10% annual contribution per employee | 3,120 |
| 5238 | Life, Health & Disability Insurance Single coverage for 1 employee @ \$703.52 per mo | 8,443 |
| | Life, dental, AD&D coverage for 1 employee | 1,309 |
| | | 9,752 |
| 5410 | Communications Cell phone @ \$35 per month for 1 employee; ins | 450 |
| 5542 | MLE Enforcement (wages) | 47,500 |
| 5543 | MLE Enforcement (fuel) | 11,600 |
| 5544 | Abandoned Vessel Removal | 20,000 |
| 5545 | Mooring Field Upland Services Management Matanzas contract and insurance | 62,000 |
| 5464 | Mooring Field maintenance and repair | 20,800 |
| 5xxx | Channel repair and maintenance | 3,000 |
| | Total Budget | 211,809 |

Town of Fort Myers Beach FY 2010 Budget

**PUBLIC WORKS
TIMES SQUARE**

Budget Summary Form

Fund: General
 Department Public Works
 Division Times Square
 Division # _____

| Expenditure Category | Actual Expenditures FY 08 | Amended Budget FY 08 | Actual Expenditures 8 months | Estimated Expenditures FY 08 | Adopted Budget FY 10 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| Personnel Costs | \$ - | \$ - | \$ - | | \$ - |
| Materials, Supplies & Services | <u>73,788</u> | <u>66,850</u> | <u>44,579</u> | <u>66,850</u> | <u>70,900</u> |
| Operating Budget | 73,788 | 66,850 | 44,579 | 66,850 | 70,900 |
| Capital Outlay | - | - | - | - | - |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ 73,788 | \$ 66,850 | \$ 44,579 | \$ 66,850 | \$ 70,900 |

PERSONAL SERVICES DETAIL

| <u>Classification</u> | <u># of Positions</u> |
|---------------------------------------|-----------------------|
| Total # of full-time employees | 0 |

Department Description:

The Times Square Division captures all of the maintenance and repair costs associated with the upkeep of this vital pedestrian mall. Daily activities include garbage collection, sweeping and grounds maintenance. Monthly activities include landscaping and tree pruning. Quarterly activities include sidewalk and surface hot water high pressure cleaning. The pavers in the square and the sidewalks outside the square are painted on an annual basis. NOTE: In past years, Times Square has been reported in a separate fund. The program activities are a function of the Public Works Department. Accordingly, the fund will be transferred and become a division of the Town's General Fund beginning in FY 2010.

**Budget Worksheet
Fiscal Year 2009-10**

| | |
|------------|-----------------------------|
| Fund: | <u>General</u> |
| Department | <u>Public Works</u> |
| Division | <u>Times Square</u> |
| Division # | <u> </u> |

| | | | |
|-----------------|---|---------------|---------------|
| 01.380.534.5843 | Solid Waste | <u>34,910</u> | |
| 01.380.534.5846 | Maintenance | <u>35,000</u> | |
| 01.380.534.5849 | Sales Tax | <u>990</u> | |
| | Total Materials, Supplies and Services | | 70,900 |
| | | <u>-</u> | |
| | Total Capital | | - |
| | | | |
| | Total Budget | | 70,900 |

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Public Works
 Division Times Square
 Division # _____

| # | Computation/Explanation | Amount | Amount |
|---------------------|--------------------------|--------|---------------|
| 5843 | Solid Waste | 34,910 | 34,910 |
| 5846 | Maintenance | 35,000 | 35,000 |
| 5849 | Sales Tax (pass through) | 990 | 990 |
| Total Budget | | | 70,900 |

Town of Fort Myers Beach
FY 2010 Budget

www.fortmyersbeach.com

**PUBLIC WORKS
PARKING**

Budget Summary Form

Fund: General - 01
 Department: Public Works
 Division: Parking
 Division #: 200

| Expenditure Category | Actual Expenditures FY 08 | Amended Budget FY 09 | Actual Expenditures 8 months | Estimated Expenditures FY 08 | Adopted Budget FY 10 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| Personnel Costs | \$ - | \$ - | \$ - | \$ - | \$ - |
| Materials, Supplies & Services | 317,992 | 320,500 | 201,615 | 320,500 | 325,688 |
| Operating Budget | 317,992 | 320,500 | 201,615 | 320,500 | 325,688 |
| Capital Outlay | - | - | - | - | - |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ 317,992 | \$ 320,500 | \$ 201,615 | \$ 320,500 | \$ 325,688 |

PERSONAL SERVICES DETAIL

| <u>Classification</u> | <u># of Positions</u> |
|---------------------------------------|-----------------------|
| Total # of full-time employees | 0 |

Division Description:

The Parking Division provides contract oversight and management to the parking services provider. This includes Town owned parking lots and beach patrol.

Budget Worksheet
Fiscal Year 2009-10

| | |
|------------|---------------------|
| Fund: | <u>General - 01</u> |
| Department | <u>Public Works</u> |
| Division | <u>Parking</u> |
| Division # | <u>200</u> |

| | | | |
|-----------------|--|----------------|---------|
| 01.200.549.5491 | Parking - Administration | <u>309,188</u> | |
| 01.200.549.5564 | Parking - Repair & Maintenance | <u>16,500</u> | |
| | Total Materials, Supplies and Services | | 325,688 |

| | | | |
|--|--------------|--|---------|
| | Total Budget | | 325,688 |
|--|--------------|--|---------|

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Public Works
 Division Parking
 Division # 200

| # | Computation/Explanation | Amount |
|---------------------|--|----------------|
| 5491 | Parking administration Contract | 309,188 |
| 5564 | Parking meters Repair and Maintenance | 16,500 |
| Total Budget | | 325,688 |

Town of Fort Myers Beach FY 2010 Budget

COMMUNITY DEVELOPMENT ADMINISTRATION

Budget Summary Form

Fund: General - 01
 Department Community Development
 Division Administration
 Division # 230

| Expenditure Category | Actual Expenditures FY 08 | Amended Budget FY 09 | Actual Expenditures 8 months | Estimated Expenditures FY 09 | Adopted Budget FY 10 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| Personnel Costs | \$ 468,926 | \$ 428,110 | \$ 295,330 | \$ 428,110 | \$ 383,110 |
| Materials, Supplies & Services | 42,410 | 68,040 | 32,593 | 68,040 | 64,870 |
| Operating Budget | 511,336 | 496,150 | 327,923 | 496,150 | 447,980 |
| Capital Outlay | - | - | - | - | - |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ 511,336 | \$ 496,150 | \$ 327,923 | \$ 496,150 | \$ 447,980 |

PERSONAL SERVICES DETAIL

| <u>Classification</u> | <u># of Positions</u> |
|---------------------------------------|-----------------------|
| Director | 1 |
| Floodplain Development Coordinator | 1 |
| Zoning Coordinator | 0 |
| Administrative Assistant | 1 |
| Planning Technicians | 2 |
| Environmental Science Coordinataor | 1 |
| Total # of full-time employees | 6 |

Department Description:

The Community Development Department administers and enforces zoning and land development regulations, building regulations, coastal and flood regulations, and local environmental standards, to encourage and promote in accordance with present and future needs the safety, health, order, convenience, prosperity, and general welfare of the citizens of the Town of Fort Myers Beach, and to recognize and promote real property rights. The Department also provides staff support to the Town Council for land development regulation matters and other matters as assigned, and to the Local Planning Agency and Historic Preservation Board.

Budget Worksheet
Fiscal Year 2009-10

Fund: General - 01
 Department: Community Development
 Division: Administration
 Division #: 230

| | | | |
|-----------------|---|----------------|----------------|
| 01.230.515.5120 | Salaries | <u>269,129</u> | |
| 01.230.515.5120 | Merit Increase | <u>-</u> | |
| 01.230.515.5210 | FICA Taxes | <u>20,588</u> | |
| 01.230.515.5220 | Retirement | <u>26,913</u> | |
| 01.230.515.5238 | Life, Health & Disability | <u>66,480</u> | |
| | Total Personnel Costs | | 383,110 |
| 01.230.515.5374 | Neighborhood Landscaping | <u>12,500</u> | |
| 01.230.515.5400 | Travel/Training/Meals | <u>5,000</u> | |
| 01.230.515.5410 | Communications | <u>2,520</u> | |
| 01.230.515.5434 | Equipment | <u>2,500</u> | |
| 01.230.515.5455 | Professional Services | <u>15,000</u> | |
| 01.230.515.5540 | Membership & Dues | <u>2,000</u> | |
| 01.230.515.5547 | Fees collected - Lee County | <u>350</u> | |
| 01.230.515.5633 | EAR Compliance | <u>25,000</u> | |
| 01.230.515.5943 | Emergency & Flood Management | <u>-</u> | |
| | Total Materials, Supplies and Services | | 64,870 |
| | Total Budget | | 447,980 |

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Community Development
 Division Administration
 Division # 230

| # | Computation/Explanation | Amount |
|------|---|-------------------|
| 5120 | Salaries | |
| | Community Development Director | 70,271 |
| | Zoning Coordinator | - |
| | Floodplain Development Coordinator | 44,159 |
| | Administrative Assistant | 39,497 |
| | Planning Technician | 30,000 |
| | Planning Technician | 35,202 |
| | Environmental Science Coordinator | 50,000 |
| | | 269,129 |
| 5120 | Merit Increase | - |
| 5210 | FICA Taxes (7.65% for full and part-time wages) | 20,588 |
| 5220 | Retirement - 10% contribution per employee | 26,913 |
| 5238 | Life, Health & Disability Insurance | |
| | Single coverage for 6 employees @ \$703.52 per mo | 50,658 |
| | Family coverage for 1 employee @ 402.75 per mo | 4,833 |
| | Life, dental, AD&D coverage for 6 employees | 10,989 |
| | | 66,480 |
| 5374 | Neighborhood Landscaping | 12,500 |
| 5400 | Travel/Training/Meals | |
| | APA, ASFPM, Conferences, FAPA, FACE Training | 5,000 |
| | | 5,000 |
| 5410 | Communications | |
| | Cell phone @ \$35 per month for 6 employees | 2,520 |
| 5453 | Equipment | |
| | Computer software & upgrades | 2,500 |
| 5455 | Professional Services | 15,000 |
| 5540 | Memberships and Dues | |
| | APA, ASFPM memberships | 2,000 |
| 5547 | Fees collected for Lee County | 350 |
| 5633 | EAR Compliance | 25,000 |
| 5943 | Emergency & Flood Management | - |
| | Total Budget | \$ 447,980 |

Town of Fort Myers Beach FY 2010 Budget

COMMUNITY DEVELOPMENT BUILDING AND SAFETY

Budget Summary Form

Fund: General - 01
 Department: Community Development
 Division: Building Safety Division
 Division #: 235

| Expenditure Category | Actual Expenditures FY 08 | Amended Budget FY 09 | Actual Expenditures 8 months | Estimated Expenditures FY 08 | Adopted Budget FY 10 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| Personnel Costs | \$ 31,726 | \$ 74,414 | \$ 57,708 | \$ 74,414 | \$ 85,145 |
| Materials, Supplies & Services | 467,544 | 336,393 | 231,271 | 336,393 | 313,779 |
| Operating Budget | 499,270 | 410,807 | 288,979 | 410,807 | 398,924 |
| Capital Outlay | - | - | - | - | - |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ 499,270 | \$ 410,807 | \$ 288,979 | \$ 410,807 | \$ 398,924 |

PERSONAL SERVICES DETAIL

| <u>Classification</u> | <u># of Positions</u> |
|---------------------------------------|-----------------------|
| Building Safety Services Coordinator | <u>1</u> |
| Total # of full-time employees | 1 |

Department Description:

The Building Safety Division is dedicated to public safety in the built environment through professional code administration, plan review, inspections, and effective provision of quality building safety services.

Budget Worksheet
Fiscal Year 2009-10

| | |
|------------|---------------------------------|
| Fund: | <u>General - 01</u> |
| Department | <u>Community Development</u> |
| Division | <u>Building Safety Division</u> |
| Division # | <u>235</u> |

| | | | |
|-----------------|---|----------------|----------------|
| 01.235.515.5120 | Salaries | <u>58,400</u> | |
| 01.235.515.5120 | Merit Increase | <u>-</u> | |
| 01.235.515.5210 | FICA Taxes | <u>4,468</u> | |
| 01.235.515.5220 | Retirement | <u>5,840</u> | |
| 01.235.515.5238 | Life, Health & Disability | <u>16,437</u> | |
| | Total Personnel Costs | | 85,145 |
| | | | |
| 01.235.515.5400 | Travel/Training/Meals | <u>1,500</u> | |
| 01.235.515.5410 | Communications | <u>420</u> | |
| 01.235.515.5532 | Contracted Services | <u>311,544</u> | |
| 01.235.515.5540 | Dues/Memberships | <u>315</u> | |
| | | | |
| | Total Materials, Supplies and Services | | 313,779 |
| | | | |
| | Total Budget | | 398,924 |

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Community Development
 Division Building Safety Division
 Division # 235

| # | Computation/Explanation | Amount |
|---------------------|---|-------------------|
| 5120 | Salaries Building Safety Services Coordinator 58,400 | 58,400 |
| 5120 | Merit increase - | - |
| 5210 | Social Security (7.65% of full and part-time wages) 4,468 | 4,468 |
| 5220 | Retirement - 10% annual contribution per employee 5,840 | 5,840 |
| 5238 | Life, Health & Disability Insurance Single coverage for 1 employee @ \$703.52 per mo 8,443 Family coverage for 1 employee @ 402.75 per mo 4,833 Life, dental, AD&D coverage for 1 employees 3,161 | 16,437 |
| 5400 | Travel/Training/Meals Code administration and inspection training course and exam fees; Building conference 1,500 | 1,500 |
| 5410 | Communications Cell phone @ \$35 per month for 1 employee 420 | 420 |
| 5532 | Contracted Services/Inter-local @ \$25,962 per mo County Building Code and Development review 311,544 | 311,544 |
| 5540 | Dues/Memberships - ICC membership 315 | 315 |
| Total Budget | | \$ 398,924 |

Town of Fort Myers Beach

FY 2010 Budget

| |
|---|
| <p>COMMUNITY DEVELOPMENT CODE COMPLIANCE</p> |
|---|

Budget Summary Form

Fund: General - 01
 Department: Community Development
 Division: Code Compliance
 Division #: 236

| Expenditure Category | Actual Expenditures FY 08 | Amended Budget FY 09 | Actual Expenditures 8 months | Estimated Expenditures FY 09 | Adopted Budget FY 10 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| Personnel Costs | \$ 7,965 | \$ 126,606 | \$ 81,949 | \$ 126,606 | \$ 124,905 |
| Materials, Supplies & Services | 8,696 | 37,866 | 16,909 | 37,866 | 55,840 |
| Operating Budget | 16,661 | 164,472 | 98,858 | 164,472 | 180,745 |
| Capital Outlay | - | - | - | - | - |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ 16,661 | \$ 164,472 | \$ 98,858 | \$ 164,472 | \$ 180,745 |

PERSONAL SERVICES DETAIL

| <u>Classification</u> | <u># of Positions</u> |
|---------------------------------------|-----------------------|
| Code Enforcement Officer | <u>2</u> |
| Total # of full-time employees | 2 |

Department Description:

The Code Compliance Division is dedicated to enhancing the quality of life for islanders by promoting, maintaining, and improving a safe and desirable environment to live, work and play through effective education and positive efforts to gain compliance with the Land Development Code and other Town codes and ordinances.

Budget Worksheet
Fiscal Year 2009-10

| | |
|------------|------------------------------|
| Fund: | <u>General - 01</u> |
| Department | <u>Community Development</u> |
| Division | <u>Code Compliance</u> |
| Division # | <u>236</u> |

| | | | |
|-----------------|--|---------------|---------|
| 01.236.515.5120 | Salaries | <u>88,685</u> | |
| 01.236.515.5120 | Merit Increase | <u>-</u> | |
| 01.236.515.5210 | FICA Taxes | <u>6,784</u> | |
| 01.236.515.5220 | Retirement | <u>8,868</u> | |
| 01.236.515.5238 | Life, Health & Disability | <u>20,568</u> | |
| | Total Personnel Costs | | 124,905 |
| 01.236.515.5400 | Travel/Training/Meals | <u>2,500</u> | |
| 01.236.515.5410 | Communications | <u>840</u> | |
| 01.236.515.5453 | Equipment | <u>2,000</u> | |
| 01.236.515.5540 | Membership & Dues | <u>500</u> | |
| 01.236.515.5631 | Special Master/Outside Attorney | <u>50,000</u> | |
| | Total Materials, Supplies and Services | | 55,840 |
| | Total Budget | | 180,745 |

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Community Development
 Division Code Compliance
 Division # 236

| # | Computation/Explanation | Amount |
|------|---|----------------|
| 5120 | Salaries | |
| | Code Enforcement Officer | 48,248 |
| | Code Enforcement Officer | 40,437 |
| | | 88,685 |
| 5120 | Merit Increase | - |
| 5210 | FICA Taxes (7.65% for full and part-time wages) | 6,784 |
| 5220 | Retirement - 10% annual contribution per employee | 8,868 |
| 5238 | Life, Health & Disability Insurance | |
| | Single coverage for 2 employees @ \$703.52 per mo | 16,886 |
| | Life, dental, AD&D coverage for 2 employees | 3,682 |
| | | 20,568 |
| 5400 | Travel/Training/Meals | |
| | FACE training and exam fees & conference | 2,500 |
| | | 2,500 |
| 5410 | Communications | |
| | Cell phone @ \$35.00 per month for 2 employees | 840 |
| | | 840 |
| 5453 | Equipment | |
| | Technological upgrades, signs, stakes | 2,000 |
| | | 2,000 |
| 5540 | Memberships and Dues | |
| | Professional organization memberships FACE | 500 |
| | | 500 |
| 5631 | Special Master/Outside Attorney | 50,000 |
| | Total Budget | 180,745 |

Town of Fort Myers Beach FY 2010 Budget

COMMUNITY DEVELOPMENT LPA

Budget Summary Form

Fund: General - 01
 Department Community Development
 Division Local Planning Agency
 Division # 270

| Expenditure Category | Actual Expenditures FY 08 | Adopted Budget FY 09 | Actual Expenditures 8 months | Estimated Expenditures FY 09 | Adopted Budget FY 10 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| Personnel Costs | \$ - | \$ - | \$ - | \$ - | \$ - |
| Materials, Supplies & Services | 39,699 | 68,795 | 52,711 | 68,795 | 58,795 |
| Operating Budget | 39,699 | 68,795 | 52,711 | 68,795 | 58,795 |
| Capital Outlay | - | - | - | - | - |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ 39,699 | \$ 68,795 | \$ 52,711 | \$ 68,795 | \$ 58,795 |

PERSONAL SERVICES DETAIL

| <u>Classification</u> | <u># of Positions</u> |
|---------------------------------------|-----------------------|
| Total # of full-time employees | 0 |

Department Description:

The LPA mission is to enhance the quality of life and the design of the community, foster innovative planning, and promote sustainable development through exercising commitment to public service, fairness, respect, trust and environmental stewardship.

Budget Worksheet
Fiscal Year 2009-10

| | |
|------------|------------------------------|
| Fund: | <u>General - 01</u> |
| Department | <u>Community Development</u> |
| Division | <u>Local Planning Agency</u> |
| Division # | <u>270</u> |

| | | |
|-----------------|-----------------------------------|---------------|
| 01.270.515.5643 | LPA Land Development Code Changes | <u>4,600</u> |
| 01.270.515.5651 | LPA Planning consultant | <u>15,500</u> |
| 01.270.515.5652 | LPA Meeting minutes | <u>2,900</u> |
| 01.270.515.5653 | LPA Legal Assistance | <u>30,595</u> |
| 01.270.515.5654 | LPA printing and binding | <u>2,000</u> |
| 01.270.515.5655 | LPA Legal ads | <u>2,000</u> |
| 01.270.515.5656 | LPA Office Supplies | <u>200</u> |
| 01.270.515.5657 | LPA Miscellaneous | <u>1,000</u> |

| | | |
|--|--|--------|
| | Total Materials, Supplies and Services | 58,795 |
|--|--|--------|

| | | |
|--|--------------|--------|
| | Total Budget | 58,795 |
|--|--------------|--------|

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Community Development
 Division Local Planning Agency
 Division # 270

| # | Computation/Explanation | Amount |
|---------------------|--|------------------|
| 5643 | Land Development code changes requested changes to the LDC | 4,600 4,600 |
| 5651 | LPA Planning Consultant Outside planning consultant services | 15,500 15,500 |
| 5652 | LPA meeting minutes | 2,900 2,900 |
| 5653 | LPA Legal assistance Local planning agency attorney | 30,595 30,595 |
| 5654 | LPA printing and binding Printing and publication cost | 2,000 2,000 |
| 5655 | LPA Legal ads Legal notices as required | 2,000 2,000 |
| 5656 | LPA Office Supplies Paper, notebooks, reproduction costs/equip. | 200 200 |
| 5657 | LPA Miscellaneous | 1,000 1,000 |
| Total Budget | | 58,795 |

Town of Fort Myers Beach

FY 2010 Budget

**CULTURAL RESOURCES
MOUND HOUSE**

Budget Summary Form

Fund: General - 01
 Department Cultural Resources
 Division Mound House
 Division # 280

| Expenditure Category | Actual Expenditures FY 08 | Amended Budget FY 09 | Actual Expenditures 8 months | Estimated Expenditures FY 09 | Adopted Budget FY 10 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| Personnel Costs | \$ 64,724 | \$ 142,413 | \$ 93,917 | \$ 142,413 | \$ 143,866 |
| Materials, Supplies & Services | 48,229 | 41,775 | 25,540 | 41,775 | 32,050 |
| Operating Budget | 112,953 | 184,188 | 119,457 | 184,188 | 175,916 |
| Capital Outlay | 612,861 | - | - | - | - |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ 725,814 | \$ 184,188 | \$ 119,457 | \$ 184,188 | \$ 175,916 |

PERSONAL SERVICES DETAIL

| <u>Classification</u> | <u># of Positions</u> |
|---------------------------------------|-----------------------|
| Cultural Resources Director | 1 |
| Administrative Assistant | 1 |
| Total # of full-time employees | 2 |

Department Description:

The mission of the Cultural Resources Department is to enrich the quality of life of residents and visitors to Fort Myers Beach by increasing public awareness of Florida's past and offering unique opportunities for individuals to engage in active research, educational programs, and recreation. The Mound House is a cultural and environmental learning center focused on past and present inhabitants of south Florida, including the Calusa Indians and the unique estuarine environment upon which they depended. Currently under restoration, the facility will offer restored grounds, a small museum within the historic William H. Case house, and an underground exhibit within the 2,000 year old shell mound.

Budget Worksheet
Fiscal Year 2009-10

Fund: General - 01
 Department: Cultural Resources
 Division: Mound House
 Division #: 280

| | | |
|-----------------|---------------------------|---------------|
| 01.280.573.5120 | Salaries | <u>98,543</u> |
| 01.280.573.5131 | Interns | <u>2,200</u> |
| 01.280.573.5210 | FICA | <u>7,539</u> |
| 01.280.573.5220 | Retirement | <u>9,854</u> |
| 01.280.573.5238 | Life, Health & Disability | <u>25,730</u> |

Total Personnel costs 143,866

| | | |
|-----------------|---------------------------------|--------------|
| 01.280.573.5332 | Postage | <u>1,500</u> |
| 01.280.573.5340 | Cleaning services | <u>3,250</u> |
| 01.280.573.5346 | Repairs, maintenance & supplies | <u>3,500</u> |
| 01.280.573.5347 | Advertising and marketing | <u>1,000</u> |
| 01.280.573.5350 | Emergency supplies | <u>2,000</u> |
| 01.280.573.5364 | Office equipment | <u>500</u> |
| 01.280.573.5400 | Travel/training/meals | <u>1,500</u> |
| 01.280.573.5410 | Communications | <u>3,200</u> |
| 01.280.573.5420 | Books and periodicals | <u>100</u> |
| 01.280.573.5431 | Utilities | <u>3,000</u> |
| 01.280.573.5442 | Storage | <u>1,000</u> |
| 01.280.573.5447 | Printing and binding | <u>1,000</u> |
| 01.280.573.5454 | Equipment maintenance | <u>500</u> |
| 01.280.573.5510 | Office supplies | <u>1,000</u> |
| 01.280.573.5540 | Memberships & Dues | <u>500</u> |
| 01.280.573.5552 | Uniforms | <u>-</u> |
| 01.280.573.5743 | Outside Pest control | <u>-</u> |
| 01.280.573.5744 | Indoor Pest control | <u>400</u> |
| 01.280.573.5751 | Drinking water | <u>100</u> |
| 01.280.573.5781 | Events | <u>5,000</u> |
| 01.280.573.5820 | Educational supplies | <u>1,000</u> |
| 01.280.573.5950 | Miscellaneous | <u>2,000</u> |

Total Materials, Supplies & Services 32,050

Total Capital Outlay -

Total Budget \$ 175,916

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Cultural Resources
 Division Mound House
 Division # 280

| # | Computation/Explanation | Amount |
|------|---|--------|
| 5120 | Salaries | |
| | Cultural Resources Director | 66,693 |
| | Administrative Assistant | 31,850 |
| | | 98,543 |
| 5131 | Interns | 2,200 |
| | | 2,200 |
| 5210 | Social Security (7.65% of full and part-time wages) | 7,539 |
| | | 7,539 |
| 5220 | Retirement - 10% annual contribution per employee | 9,854 |
| | | 9,854 |
| 5238 | Life, Health & Disability Insurance | |
| | Single coverage for 2 employees @ \$703.52 per mo | 16,886 |
| | Family coverage for 1 employee @ 402.75 per mo | 4,833 |
| | Life, dental, AD&D coverage for 2 employees | 4,011 |
| | | 25,730 |
| 5332 | Postage | 1,500 |
| | | 1,500 |
| 5340 | Cleaning Services | 3,250 |
| | | 3,250 |
| 5346 | Repairs and Maintenance; Supplies | 3,500 |
| | | 3,500 |
| 5347 | Advertising and Marketing | 1,000 |
| | | 1,000 |
| 5350 | Emergency Supplies | 2,000 |
| | | 2,000 |
| 5364 | Office Equipment | 500 |
| | | 500 |
| 5400 | Training/Travel/Meals | |
| | Vicinity travel, school programs & Public lectures | 1,500 |
| | | 1,500 |

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet (continued)**

Department Cultural Resources
Division Mound House
Division # 280

| # | Computation/Explanation | Amount |
|---------------------|--|----------------|
| 5410 | Communications DSL; fax line, telephone line and cell phone | 3,200 3,200 |
| 5420 | Books and periodicals | 100 100 |
| 5431 | Utilities (electric, water & sewer) | 3,000 3,000 |
| 5442 | Storage | 1,000 1,000 |
| 5447 | Printing and binding | 1,000 1,000 |
| 5454 | Equipment maintenance | 500 500 |
| 5510 | Office supplies | 1,000 1,000 |
| 5540 | Memberships and Dues | 500 500 |
| 5552 | Uniforms Embroidery of logo; standardization shirts | - - |
| 5743 | Outside pest control | - - |
| 5744 | Indoor pest control | 400 400 |
| 5751 | Drinking water | 100 100 |
| 5781 | Events Florida Trust for Historic Preservation conference | 5,000 5,000 |
| 5820 | Educational supplies | 1,000 1,000 |
| 5950 | Miscellaneous | 2,000 2,000 |
| Total Budget | | 32,050 |

Town of Fort Myers Beach FY 2010 Budget

| |
|---|
| <h2>CULTURAL RESOURCES NEWTON PARK</h2> |
|---|

Budget Summary Form

Fund: General - 01
 Department Cultural Resources
 Division Newton Park
 Division # 290

| Expenditure Category | Actual Expenditures FY 08 | Amended Budget FY 09 | Actual Expenditures 8 months | Estimated Expenditures FY 09 | Adopted Budget FY 10 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| Personnel Costs | \$ 36,785 | \$ - | \$ - | \$ - | \$ - |
| Materials, Supplies & Services | 37,329 | 3,484 | 3,277 | 3,484 | 17,950 |
| Operating Budget | 74,114 | 3,484 | 3,277 | 3,484 | 17,950 |
| Capital Outlay | - | - | 14,310 | - | - |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ 74,114 | \$ 3,484 | \$ 17,587 | \$ 3,484 | \$ 17,950 |

PERSONAL SERVICES DETAIL

| <u>Classification</u> | <u># of Positions</u> |
|---------------------------------------|-----------------------|
| Total # of full-time employees | 0 |

Department Description:

The mission of the Cultural Resources Department is to enrich the quality of life of residents and visitors to Fort Myers Beach by increasing public awareness of Florida's past and offering unique opportunities for individuals to engage in active research, educational programs, and recreation. The Newton Property will serve as a community gathering space offering active and passive recreation on the beachfront.

Budget Worksheet
Fiscal Year 2009-10

| | |
|------------|---------------------------|
| Fund: | <u>General - 01</u> |
| Department | <u>Cultural Resources</u> |
| Division | <u>Newton Park</u> |
| Division # | <u>290</u> |

| | | | |
|-----------------|--|--------------|--------|
| 01.290.573.5xxx | Interns | <u>-</u> | |
| | Total Personnel costs | | - |
| 01.290.573.5332 | Postage | <u>250</u> | |
| 01.290.573.5340 | Cleaning and alarm | <u>3,000</u> | |
| 01.290.573.5346 | Repairs, maint & supplies | <u>2,500</u> | |
| 01.290.573.5347 | Advertising and marketing | <u>1,000</u> | |
| 01.290.573.5350 | Emergency supplies | <u>2,000</u> | |
| 01.290.573.5400 | Travel/training/meals | <u>750</u> | |
| 01.290.573.5410 | Communications | <u>2,100</u> | |
| 01.290.573.5431 | Utilities | <u>1,000</u> | |
| 01.290.573.5447 | Printing and binding | <u>1,000</u> | |
| 01.290.573.5744 | Pest control - indoor | <u>250</u> | |
| 01.290.573.5751 | Drinking water | <u>100</u> | |
| 01.290.573.5781 | Events | <u>2,000</u> | |
| 01.290.573.5950 | Misc. other expense | <u>2,000</u> | |
| | Total Materials, Supplies and Services | | 17,950 |
| | Total Budget | | 17,950 |

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Cultural Resources
 Division Newton Park
 Division # 290

| # | Computation/Explanation | Amount |
|---------------------|---|---------------|
| 5xxx | Interns | - |
| 5332 | Postage | 250 |
| 5340 | Cleaning and alarm | 3,000 |
| 5346 | Repairs and maintenance; supplies | 2,500 |
| 5347 | Advertising and Marketing - newsletter | 1,000 |
| 5350 | Emergency supplies | 2,000 |
| 5400 | Travel/Training/Meals | |
| | Vicinity travel for site promotion, school programs and public lectures | 750 |
| 5410 | Communications | |
| | DSL; fax line, telephone line and cell phone | 2,100 |
| 5431 | Utilities (electric, water and sewer) | 1,000 |
| 5447 | Printing and Binding | 1,000 |
| 5744 | Pest control - indoor | 250 |
| 5751 | Drinking water | 100 |
| 5781 | Events | 2,000 |
| 5950 | Misc. other expense | 2,000 |
| Total Budget | | 17,950 |

Town of Fort Myers Beach

FY 2010 Budget

| |
|--------------------------------------|
| <h3>CULTURAL RESOURCES FPAN</h3> |
|--------------------------------------|

Budget Summary Form

Fund: General - 01
 Department: Cultural Resources
 Division: FPAN
 Division #: 295

| Expenditure Category | Actual Expenditures FY 08 | Amended Budget FY 09 | Actual Expenditures 8 months | Estimated Expenditures FY 09 | Adopted Budget FY 10 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| Personnel Costs | \$ - | \$ 148,662 | \$ - | \$ 148,662 | \$ 151,774 |
| Materials, Supplies & Services | 725 | 27,382 | 16,468 | 25,781 | 31,576 |
| Operating Budget | 725 | 176,044 | 16,468 | 174,443 | 183,350 |
| Capital Outlay | - | - | - | - | - |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ 725 | \$ 176,044 | \$ 16,468 | \$ 174,443 | \$ 183,350 |

PERSONAL SERVICES DETAIL

| <u>Classification</u> | <u># of Positions</u> |
|-------------------------------|-----------------------|
| Director/Public Archaeologist | 1 |
| Outreach Coordinator | 1 |
| Administrative Assistant (pt) | 1 |
| *Total # of employees | 3 |

**2 full-time; 1 part-time*

Note: this program is completely funded by a grant from the FL. Public Archaeology Network

Department Description:

The mission of the Cultural Resources Department is to enrich the quality of life of residents and visitors to Fort Myers Beach by increasing public awareness of Florida's past and offering unique opportunities for individuals to engage in active research, educational programs, and recreation. The Southwest Florida Regional Center of the Florida Public Archaeology Network operated at the Mound House provides visible public outreach programs in Glades, Hendry, Charlotte, Lee, and Collier Counties to promote archaeological awareness and heritage tourism; assists local governments in efforts to preserve and protect archaeological resources; and assists the Division of Historical Resources in promotion of state programs including grants.

Budget Worksheet
Fiscal Year 2009-10

| | | | |
|-----------------|--|----------------|---------|
| Fund: | <u>General - 01</u> | | |
| Department | <u>Cultural Resources</u> | | |
| Division | <u>FPAN</u> | | |
| Division # | <u>295</u> | | |
| 01.295.573.5120 | Salaries | <u>106,925</u> | |
| 01.295.573.5210 | FICA | <u>8,180</u> | |
| 01.295.573.5xxx | Interns | <u>6,600</u> | |
| 01.295.573.5220 | Retirement | <u>9,100</u> | |
| 01.295.573.5238 | Life, Health & Disability | <u>20,969</u> | |
| | Total Personnel costs | | 151,774 |
| 01.295.573.5332 | Postage | <u>500</u> | |
| 01.295.573.5347 | Advertising & Marketing | <u>2,000</u> | |
| 01.295.573.5400 | Travel/Training/Meals | <u>5,250</u> | |
| 01.295.573.5410 | Telephone & communications | <u>1,296</u> | |
| 01.295.573.5453 | Equipment maintenance | <u>500</u> | |
| 01.295.573.5510 | Office supplies | <u>2,000</u> | |
| 01.295.573.5540 | Memberships & Dues | <u>1,300</u> | |
| 01.295.573.5820 | Educational supplies | <u>1,500</u> | |
| 01.295.573.5950 | Misc. other supplies | <u>500</u> | |
| 01.295.573.5951 | Curriculum Specialist | <u>8,000</u> | |
| 01.295.573.5995 | Transfer | <u>8,730</u> | |
| | Total Materials, Supplies and Services | | 31,576 |
| | Total Budget | | 183,350 |

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Cultural Resources
 Division FPAN
 Division # 295

| # | Computation/Explanation | Amount |
|------|--|----------------|
| 5120 | Salaries | |
| | Director/Public Archaeologist | 54,000 |
| | Outreach Coordinator | 37,500 |
| | Part time Administrative Assistant | 15,425 |
| | | 106,925 |
| xxxx | Interns | 6,600 |
| | | 6,600 |
| 5210 | Social Security (7.65% of full and part-time wages) | 8,180 |
| | | 8,180 |
| 5220 | Retirement - 10% annual contribution per employee | 9,100 |
| | | 9,100 |
| 5238 | Life, Health & Disability Insurance | |
| | Single coverage for 2 employees @ \$703.52 per mo | 16,684 |
| | Life, dental, AD&D coverage for 2 employees | 4,285 |
| | | 20,969 |
| | | 20,969 |
| 5332 | Postage | 500 |
| | | 500 |
| 5347 | Advertising and Marketing | 2,000 |
| | | 2,000 |
| 5400 | Travel/Training/Meals | |
| | Conferences: Fl. Trust; FL. Anthropological Soc; FPAN Board meetings; visit FPAN locations; conference registration, hotels/meals/airfare/fuel | 5,250 |
| | | 5,250 |
| 5410 | Telephone & communications | 1,296 |
| | | 1,296 |
| 5453 | Equipment maintenance | 500 |
| | | 500 |
| 5510 | Office Supplies | 2,000 |
| | | 2,000 |
| 5540 | Memberships and Dues | 1,300 |
| | | 1,300 |
| 5820 | Educational supplies | 1,500 |
| | | 1,500 |
| 5950 | Misc. other supplies | 500 |
| | | 500 |
| xxxx | Curriculum Specialist | 8,000 |
| | | 8,000 |
| | Transfer - Mound House Administrative costs | 8,730 |
| | | 8,730 |
| | Total Budget | 183,350 |

Town of Fort Myers Beach

FY 2010 Budget

| |
|--|
| <h3>ROAD IMPACT FUND REVENUE & EXPENDITURES</h3> |
|--|

Budget Summary Form

Fund: Road Impact Fees - 04
 Department _____
 Division _____
 Division # _____

| Expenditure Category | Actual Expenditures FY 08 | Adopted Budget FY 09 | Actual Expenditures 8 months | Estimated Expenditures FY 09 | Adopted Budget FY 10 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| Personnel Costs | \$ - | \$ - | \$ - | \$ - | \$ - |
| Materials, Supplies & Services | 2,217 | - | 1,560 | 1,800 | 750 |
| Operating Budget | 2,217 | - | 1,560 | 1,800 | 750 |
| Capital Outlay | - | - | - | - | 500,000 |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ 2,217 | \$ - | \$ 1,560 | \$ 1,800 | \$ 500,750 |

PERSONAL SERVICES DETAIL

| <u>Classification</u> | <u># of Positions</u> |
|---------------------------------------|-----------------------|
| Total # of full-time employees | 0 |

09/30/2008 Fund Balance = \$900,999

Department Description:

Impact fees are one-time charges that are applied to new developments. These funds are used to pay for the construction or expansion of public facilities. Impact fees may be used for eligible projects as directed by Council action.

**Town of Fort Myers Beach
Fiscal Year 2009-10
Revenue Detail Worksheet**

Department Road Impact - 04
 Division _____
 Division # _____

| # | Computation/Explanation | Amount |
|----------------------|--|---------------|
| 3270 | Road Impact fees 41,500 | 41,500 |
| 3750 | Interest earnings @ .4% 3,600 | 3,600 |
| Total Revenue | | 45,100 |

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Road Impact - 04
 Division _____
 Division # _____

| # | Computation/Explanation | Amount |
|---------------------------|---|----------------|
| 5533 | Bank charges 750 | 750 |
| 5950 | Road Impact Projects 500,000 North Estero project | 500,000 |
| Total Expenditures | | 500,750 |

Town of Fort Myers Beach Road Impact
Balance Sheet/Statement of Net Assets
September 30th, 2008, 2007 and 2006

| | 2008 | 2007 | 2006 |
|---|------------|------------|------------|
| ASSETS | | | |
| <i>Assets</i> | | | |
| Cash | \$ 900,870 | \$ 690,535 | \$ 517,338 |
| Investments | - | - | - |
| Special assessments & other receivables | - | - | - |
| Prepaid expenses | - | - | - |
| Due from other funds | - | 28,980 | 28,980 |
| Due from other governments | 129 | 71,296 | 128,386 |
| Total assets | \$ 900,999 | \$ 790,811 | \$ 674,704 |
| LIABILITIES AND NET ASSETS | | | |
| LIABILITIES | | | |
| <i>Liabilities</i> | | | |
| Accounts payable | - | - | - |
| Due to Other Funds | - | - | - |
| Deferred Revenue | - | - | - |
| Total payable from current assets | - | - | - |
| NET ASSETS | | | |
| Total fund balance (deficit) | - | - | - |
| Designated for Capital Improvements | 900,999 | 790,811 | 674,704 |
| Total Liabilities and fund balances | \$ 900,999 | \$ 790,811 | \$ 674,704 |

Total Liabilities = Total Assets

Town of Fort Myers Beach Road Impact
Statement of Revenues, Expenditures and Changes in Fund Balance
September 30th, 2008, 2007 and 2006

| | <u>2008</u> | <u>2007</u> | <u>2006</u> |
|--|-------------------|-------------------|-------------------|
| REVENUES | | | |
| Taxes | | | |
| Property | \$ - | \$ - | \$ - |
| Gas | - | - | - |
| Franchise | - | - | - |
| Communications Services | - | - | - |
| Licenses and Permits | - | - | - |
| Intergovernmental Revenues | - | - | - |
| Charges for Services | - | - | - |
| Fines & Forfeitures | - | - | - |
| Miscellaneous | | | |
| Special Assessments/Impact Fees | 88,496 | 80,531 | 166,331 |
| Interest | 23,909 | 36,507 | 17,977 |
| Other | - | - | - |
| Total Revenues | <u>\$ 112,405</u> | <u>\$ 117,038</u> | <u>\$ 184,308</u> |
| EXPENDITURES | | | |
| Current | | | |
| General Government | 2,217 | 931 | - |
| Public Safety | - | - | - |
| Physical Environment | - | - | - |
| Transportation | - | - | - |
| Economic environment | - | - | - |
| Culture/Recreation | - | - | - |
| Principal Retirement | - | - | - |
| Total Expenditures | <u>\$ 2,217</u> | <u>\$ 931</u> | <u>\$ -</u> |
| Excess (deficiency) of revenues over (under) expenditures | <u>110,188</u> | <u>116,107</u> | <u>184,308</u> |
| OTHER FINANCING SOURCES (USES) | | | |
| Operating transfer in | | | |
| Operating transfer out | | | |
| Total other financing sources (uses) | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| Net change in Fund Balance | \$ 110,188 | \$ 116,107 | \$ 184,308 |
| Beginning Fund Balance | <u>\$ 790,811</u> | <u>\$ 674,704</u> | <u>\$ 490,396</u> |
| Ending Fund Balance | <u>\$ 900,999</u> | <u>\$ 790,811</u> | <u>\$ 674,704</u> |

Town of Fort Myers Beach FY 2010 Budget

| |
|---|
| <p>PARK IMPACT FUND REVENUE & EXPENDITURES</p> |
|---|

Budget Summary Form

Fund: Park Impact Fees - 05
 Department _____
 Division _____
 Division # _____

| Expenditure Category | Actual Expenditures FY 08 | Adopted Budget FY 09 | Actual Expenditures 8 months | Estimated Expenditures FY 09 | Adopted Budget FY 10 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| Personnel Costs | \$ - | \$ - | \$ - | \$ - | \$ - |
| Materials, Supplies & Services | <u>1,092</u> | <u>50,217</u> | <u>712</u> | <u>1,000</u> | <u>650</u> |
| Operating Budget | 1,092 | 50,217 | 712 | 1,000 | 650 |
| Capital Outlay | - | - | 8,064 | 8,064 | 334,567 |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ 1,092 | \$ 50,217 | \$ 8,776 | \$ 9,064 | \$ 335,217 |

PERSONAL SERVICES DETAIL

| <u>Classification</u> | <u># of Positions</u> |
|---------------------------------------|-----------------------|
| Total # of full-time employees | 0 |

09/30/2008 Fund Balance = \$ 416,317

Department Description:

Impact fees are one-time charges that are applied to new developments. These funds are used to pay for the construction or expansion of public facilities. Impact fees may be used for eligible projects as directed by Council action.

**Town of Fort Myers Beach
Fiscal Year 2009-10
Revenue Detail Worksheet**

Department Road Impact - 05
 Division _____
 Division # _____

| # | Computation/Explanation | Amount | Amount |
|-----------------------|-------------------------|--------|---------------|
| 3270 | Park Impact fees | 16,000 | 16,000 |
| 3750 | Interest earnings @ .4% | 1,650 | 1,650 |
| Total Revenues | | | 17,650 |

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Park Impact - 05
 Division _____
 Division # _____

| # | Computation/Explanation | Amount |
|------|--|----------------|
| 5533 | Bank charges 650 | 650 |
| 5950 | Park Impact Projects | |
| | <i>Transfer to Capital Projects for Mound House</i> 49,567 | 49,567 |
| | <i>Transfer to Capital Projects for Newton Park</i> 160,000 | 160,000 |
| | <i>Transfer to Capital Projects for Bay Oaks PW</i> 125,000 | 125,000 |
| | Total Expenditures | 335,217 |

Town of Fort Myers Beach Park Impact
Balance Sheet/Statement of Net Assets
September 30th, 2008, 2007 and 2006

| | 2008 | 2007 | 2006 |
|---|------------|------------|------------|
| ASSETS | | | |
| <i>Assets</i> | | | |
| Cash | \$ 416,371 | \$ 378,836 | \$ 307,514 |
| Investments | - | - | - |
| Special assessments & other receivables | - | - | - |
| Prepaid expenses | - | - | - |
| Due from other funds | - | 2,902 | 2,902 |
| Due from other governments | 52 | 5,406 | 47,955 |
| Total assets | \$ 416,423 | \$ 387,144 | \$ 358,371 |
| LIABILITIES AND NET ASSETS | | | |
| LIABILITIES | | | |
| <i>Liabilities</i> | | | |
| Accounts payable | - | - | - |
| Due to Other Funds | - | - | - |
| Deferred Revenue | - | - | - |
| Total payable from current assets | - | - | - |
| NET ASSETS | | | |
| Total fund balance (deficit) | - | - | - |
| Designated for Capital Improvements | 416,423 | 387,144 | 358,371 |
| Total Liabilities and fund balances | \$ 416,423 | \$ 387,144 | \$ 358,371 |

Total Liabilities = Total Assets

Town of Fort Myers Beach Park Impact
Statement of Revenues, Expenditures and Changes in Fund Balance
September 30th, 2008, 2007 and 2006

| | <u>2008</u> | <u>2007</u> | <u>2006</u> |
|--|-------------------|-------------------|-------------------|
| REVENUES | | | |
| Taxes | | | |
| Property | \$ - | \$ - | \$ - |
| Gas | - | - | - |
| Franchise | - | - | - |
| Communications Services | - | - | - |
| Licenses and Permits | - | - | - |
| Intergovernmental Revenues | - | - | - |
| Charges for Services | - | - | - |
| Fines & Forfeitures | - | - | - |
| Miscellaneous | | | |
| Special Assessments/Impact Fees | 18,440 | 9,161 | 54,233 |
| Interest | 11,931 | 20,124 | 8,581 |
| Other | - | - | - |
| Total Revenues | <u>\$ 30,371</u> | <u>\$ 29,285</u> | <u>\$ 62,814</u> |
| EXPENDITURES | | | |
| Current | | | |
| General Government | 1,092 | 513 | 112 |
| Public Safety | - | - | - |
| Physical Environment | - | - | - |
| Transportation | - | - | - |
| Economic environment | - | - | - |
| Culture/Recreation | - | - | - |
| Principal Retirement | - | - | - |
| Total Expenditures | <u>\$ 1,092</u> | <u>\$ 513</u> | <u>\$ 112</u> |
| Excess (deficiency) of revenues over (under) expenditures | <u>29,279</u> | <u>28,772</u> | <u>62,702</u> |
| OTHER FINANCING SOURCES (USES) | | | |
| Operating transfer in | | | |
| Operating transfer out | | | |
| Total other financing sources (uses) | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| Net change in Fund Balance | \$ 29,279 | \$ 28,772 | \$ 62,702 |
| <i>Beginning Fund Balance</i> | <u>\$ 387,143</u> | <u>\$ 358,371</u> | <u>\$ 295,669</u> |
| <i>Ending Fund Balance</i> | <u>\$ 416,423</u> | <u>\$ 387,143</u> | <u>\$ 358,371</u> |

Budget Summary Form

Fund: Beach Renourishment - 06
 Department _____
 Division _____
 Division # _____

| Expenditure Category | Actual Expenditures FY 08 | Adopted Budget FY 09 | Actual Expenditures 8 months | Estimated Expenditures FY 09 | Adopted Budget FY 09 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| Personnel Costs | \$ - | \$ - | \$ - | | \$ - |
| Materials, Supplies & Services | - | | - | - | - |
| Operating Budget | - | - | - | - | - |
| Capital Outlay | - | 1,000,000 | - | - | 1,000,000 |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ - | \$ 1,000,000 | \$ - | \$ - | \$ 1,000,000 |

PERSONAL SERVICES DETAIL

Classification

of Positions

Total # of full-time employees 0

09/30/2008 Fund Balance = \$ 1,076,990

Department Description:

The Beach Renourishment Fund was established to fund beach nourishment projects in conjunction with Lee County and other agencies.

**Town of Fort Myers Beach
Fiscal Year 2009-10
Revenue Detail Worksheet**

Department Beach Renourishment - 06
 Division _____
 Division # _____

| # | Computation/Explanation | Amount |
|-----------------|----------------------------|--------|
| 06.000.361.3750 | Investment earnings @ 2.0% | 20,000 |
| | | 20,000 |
| | Total Revenue | 20,000 |

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Beach Renourishment - 06
 Division _____
 Division # _____

| # | Computation/Explanation | Amount |
|------|---|------------------|
| 5533 | Banking/investment charges | - |
| 5464 | Beach renourishment project* (transfer to Capital Projects Fund) | 1,000,000 |
| | <i>*amounts budgeted, but not spent in a prior fiscal year lapse and must be re-appropriated.</i> | |
| | Total Expenditures | 1,000,000 |

Town of Fort Myers Beach Beach Renourishment
Balance Sheet/Statement of Net Assets
September 30th, 2008, 2007 and 2006

| | 2008 | 2007 | 2006 |
|---|--------------|--------------|--------------|
| ASSETS | | | |
| <i>Assets</i> | | | |
| Cash | \$ - | \$ - | \$ 1,712 |
| Investments | 1,089,301 | 1,050,647 | 995,928 |
| Special assessments & other receivables | - | - | - |
| Prepaid expenses | - | - | - |
| Due from other funds | - | 12,687 | 12,687 |
| Due from other governments | - | - | - |
| Total assets | \$ 1,089,301 | \$ 1,063,334 | \$ 1,010,327 |
| LIABILITIES AND NET ASSETS | | | |
| LIABILITIES | | | |
| <i>Liabilities</i> | | | |
| Accounts payable | - | - | - |
| Due to Other Funds | 12,311 | 24,998 | - |
| Deferred Revenue | - | - | - |
| Total payable from current assets | 12,311 | 24,998 | - |
| NET ASSETS | | | |
| Total fund balance (deficit) | 1,076,990 | 1,038,336 | 1,010,327 |
| Designated for Capital Improvements | - | - | - |
| Total Liabilities and fund balances | \$ 1,089,301 | \$ 1,063,334 | \$ 1,010,327 |

Total Liabilities = Total Assets

Town of Fort Myers Beach Beach Renourishment
Statement of Revenues, Expenditures and Changes in Fund Balance
September 30th, 2008, 2007 and 2006

| | <u>2008</u> | <u>2007</u> | <u>2006</u> |
|--|----------------------------|----------------------------|----------------------------|
| REVENUES | | | |
| Taxes | | | |
| Property | \$ - | \$ - | \$ - |
| Gas | - | - | - |
| Franchise | - | - | - |
| Communications Services | - | - | - |
| Licenses and Permits | - | - | - |
| Intergovernmental Revenues | - | - | - |
| Charges for Services | - | - | - |
| Fines & Forfeitures | - | - | - |
| Miscellaneous | | | |
| Special Assessments/Impact Fees | - | - | - |
| Interest | 38,654 | 54,768 | 36,661 |
| Other | - | - | - |
| Total Revenues | <u>\$ 38,654</u> | <u>\$ 54,768</u> | <u>\$ 36,661</u> |
| EXPENDITURES | | | |
| Current | | | |
| General Government | - | - | - |
| Public Safety | - | - | - |
| Physical Environment | - | - | - |
| Transportation | - | - | - |
| Economic environment | - | - | - |
| Culture/Recreation | - | 26,759 | - |
| Principal Retirement | - | - | - |
| Total Expenditures | <u>\$ -</u> | <u>\$ 26,759</u> | <u>\$ -</u> |
| Excess (deficiency) of revenues over (under) expenditures | <u>38,654</u> | <u>28,009</u> | <u>36,661</u> |
| OTHER FINANCING SOURCES (USES) | | | |
| Operating transfer in | | - | |
| Operating transfer out | | - | |
| Total other financing sources (uses) | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| Net change in Fund Balance | \$ 38,654 | \$ 28,009 | \$ 36,661 |
| <i>Beginning Fund Balance</i> | <u>\$ 1,038,336</u> | <u>\$ 1,010,327</u> | <u>\$ 973,666</u> |
| <i>Ending Fund Balance</i> | <u><u>\$ 1,076,990</u></u> | <u><u>\$ 1,038,336</u></u> | <u><u>\$ 1,010,327</u></u> |

Town of Fort Myers Beach FY 2010 Budget

TIMES SQUARE FUND REVENUE & EXPENDITURES

Budget Summary Form

Fund: General
 Department Public Works
 Division Times Square
 Division # _____

| Expenditure Category | Actual Expenditures FY 08 | Amended Budget FY 08 | Actual Expenditures 8 months | Estimated Expenditures FY 08 | Adopted Budget FY 10 |
|--------------------------------|---------------------------|----------------------|------------------------------|------------------------------|----------------------|
| Personnel Costs | \$ - | \$ - | \$ - | | \$ - |
| Materials, Supplies & Services | | | | | - |
| Operating Budget | - | - | - | - | - |
| Capital Outlay | - | - | - | - | - |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ - | \$ - | \$ - | \$ - | \$ - |

PERSONAL SERVICES DETAIL

| <u>Classification</u> | <u># of Positions</u> |
|---------------------------------------|-----------------------|
| Total # of full-time employees | 0 |

09/30/2008 Fund Balance = \$ (82,809)

Department Description:

The Times Square Division captures all of the maintenance and repair costs associated with the upkeep of this vital pedestrian mall. Daily activities include garbage collection, sweeping and grounds maintenance. Monthly activities include landscaping and tree pruning. Quarterly activities include sidewalk and surface hot water high pressure cleaning. The pavers in the square and the sidewalks outside the square are painted on an annual basis.

NOTE: In past years, Times Square has been reported as a separate fund. The current accumulated fund deficit of \$82,809 as of 9/30/08 is a result of assessments and other billings not being sufficient to cover expenditures for prior years. This fund balance will be absorbed by the General Fund. The program activities are a function of the Public Works Department. Accordingly, the fund will be transferred and become a division of the Town's General Fund beginning in FY 2010.

Town of Fort Myers Beach Times Square
Balance Sheet/Statement of Net Assets
September 30th, 2008, 2007 and 2006

| | <u>2008</u> | <u>2007</u> | <u>2006</u> |
|---|-----------------|-------------------|-------------------|
| ASSETS | | | |
| <i>Assets</i> | | | |
| Cash | \$ - | \$ - | \$ - |
| Investments | - | - | - |
| Special assessments & other receivables | - | 3,970 | - |
| Prepaid expenses | - | - | - |
| Due from other funds | 5,680 | 168,797 | 59,656 |
| Due from other governments | - | 6,564 | 104,837 |
| Total assets | <u>\$ 5,680</u> | <u>\$ 179,331</u> | <u>\$ 164,493</u> |
| LIABILITIES AND NET ASSETS | | | |
| LIABILITIES | | | |
| <i>Liabilities</i> | | | |
| Accounts payable | 2,929 | 8,068 | 280 |
| Due to Other Funds | 85,520 | 226,297 | 166,460 |
| Deferred Revenue | 40 | 40 | - |
| Total payable from current assets | <u>88,489</u> | <u>234,405</u> | <u>166,740</u> |
| NET ASSETS | | | |
| Total fund balance (deficit) | (82,809) | (55,074) | (2,247) |
| Designated for Capital Improvements | - | - | - |
| Total Liabilities and fund balances | <u>\$ 5,680</u> | <u>\$ 179,331</u> | <u>\$ 164,493</u> |

Total Liabilities = Total Assets

Town of Fort Myers Beach Times Square
Statement of Revenues, Expenditures and Changes in Fund Balance
September 30th, 2008, 2007 and 2006

| | <u>2008</u> | <u>2007</u> | <u>2006</u> |
|--|--------------------|--------------------|-------------------|
| REVENUES | | | |
| Taxes | | | |
| Property | \$ - | \$ - | \$ - |
| Gas | - | - | - |
| Franchise | - | - | - |
| Communications Services | - | - | - |
| Licenses and Permits | 19,202 | 17,917 | 17,068 |
| Intergovernmental Revenues | - | - | - |
| Charges for Services | - | - | - |
| Fines & Forfeitures | - | - | - |
| Miscellaneous | | | |
| Special Assessments/Impact Fees | 26,851 | 43,688 | 60,922 |
| Interest | - | - | - |
| Other | - | - | - |
| Total Revenues | <u>\$ 46,053</u> | <u>\$ 61,605</u> | <u>\$ 77,990</u> |
| EXPENDITURES | | | |
| Current | | | |
| General Government | - | - | - |
| Public Safety | - | - | - |
| Physical Environment | - | - | - |
| Transportation | - | - | - |
| Economic environment | - | - | - |
| Culture/Recreation | 73,788 | 178,392 | 135,145 |
| Principal Retirement | - | - | - |
| Total Expenditures | <u>\$ 73,788</u> | <u>\$ 178,392</u> | <u>\$ 135,145</u> |
| Excess (deficiency) of revenues over (under) expenditures | <u>(27,735)</u> | <u>(116,787)</u> | <u>(57,155)</u> |
| OTHER FINANCING SOURCES (USES) | | | |
| Operating transfer in | - | 63,960 | 54,908 |
| Operating transfer out | - | - | - |
| Total other financing sources (uses) | <u>\$ -</u> | <u>\$ 63,960</u> | <u>\$ 54,908</u> |
| Net change in Fund Balance | \$ (27,735) | \$ (52,827) | \$ (2,247) |
| Beginning Fund Balance | <u>\$ (55,074)</u> | <u>\$ (2,247)</u> | <u>\$ -</u> |
| Ending Fund Balance | <u>\$ (82,809)</u> | <u>\$ (55,074)</u> | <u>\$ (2,247)</u> |

Town of Fort Myers Beach FY 2010 Budget

PALMETTO/EASY ST. FUND REVENUE & EXPENDITURES

Budget Summary Form

Fund: Palmetto/Easy Street - 08
 Department _____
 Division _____
 Division # _____

Note: check

| Expenditure Category | Actual Expenditures FY 08 | Adopted Budget FY 09 | Actual Expenditures 8 months | Estimated Expenditures FY 09 | Adopted Budget FY 10 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| Personnel Costs | \$ - | \$ - | \$ - | \$ - | \$ - |
| Materials, Supplies & Services | 21 | - | 13 | 25 | 3,600 |
| Operating Budget | 21 | - | 13 | 25 | 3,600 |
| Capital Outlay | - | - | - | - | - |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ 21 | \$ - | \$ 13 | \$ 25 | \$ 3,600 |

PERSONAL SERVICES DETAIL

Classification

of Positions

Total # of full-time employees 0

09/30/2008 Fund Balance = \$ (12,343)

Department Description:

The Palmetto/Easy Street fund was developed to account for projects that directly benefited the property owners in the Palmetto/Easy Street area. This fund receives payments on the outstanding balance of the assessments. The current accumulated fund deficit is a result of assessments and other billings not being sufficient to cover expenditures in prior years. The Town expects the deficit to be recovered in subsequent years when the assessments are paid. All payments are expected by 2011.

**Town of Fort Myers Beach
Fiscal Year 2009-10
Revenue Detail Worksheet**

Department Palmetto/Easy Street - 08
 Division _____
 Division # _____

| # | Computation/Explanation | Amount |
|-----------------------|-------------------------|--------------|
| 3750 | Interest earnings | 200 |
| 3110 | Special Assessments | 3,400 |
| Total Revenues | | 3,600 |

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Palmetto/Easy Street - 08
 Division _____
 Division # _____

| # | Computation/Explanation | Amount |
|---------------------------|-------------------------|--------------|
| 5951 | Due to other funds | 3,600 |
| Total Expenditures | | 3,600 |

Town of Fort Myers Beach Palmetto Easy Street
 Balance Sheet/Statement of Net Assets
 September 30th, 2008, 2007 and 2006

| | 2008 | 2007 | 2006 |
|---|-----------|-----------|-----------|
| ASSETS | | | |
| <i>Assets</i> | | | |
| Cash | \$ 7,747 | \$ 7,536 | \$ 3,909 |
| Investments | - | - | - |
| Special assessments & other receivables | 19,501 | 19,501 | 21,857 |
| Prepaid expenses | - | - | - |
| Due from other funds | - | - | - |
| Due from other governments | - | - | - |
| Total assets | \$ 27,248 | \$ 27,037 | \$ 25,766 |
| LIABILITIES AND NET ASSETS | | | |
| LIABILITIES | | | |
| <i>Liabilities</i> | | | |
| Accounts payable | - | - | - |
| Due to Other Funds | 20,090 | 20,090 | 20,090 |
| Deferred Revenue | 19,501 | 19,501 | 21,857 |
| Total payable from current assets | 39,591 | 39,591 | 41,947 |
| NET ASSETS | | | |
| Total fund balance (deficit) | (12,343) | (12,554) | (16,181) |
| Designated for Capital Improvements | - | - | - |
| Total Liabilities and fund balances | \$ 27,248 | \$ 27,037 | \$ 25,766 |

Total Liabilities = Total Assets

Town of Fort Myers Beach Palmetto Easy Street
Statement of Revenues, Expenditures and Changes in Fund Balance
September 30th, 2008, 2007 and 2006

| | <u>2008</u> | <u>2007</u> | <u>2006</u> |
|--|---------------------------|---------------------------|---------------------------|
| REVENUES | | | |
| Taxes | | | |
| Property | \$ - | \$ - | \$ - |
| Gas | - | - | - |
| Franchise | - | - | - |
| Communications Services | - | - | - |
| Licenses and Permits | - | - | - |
| Intergovernmental Revenues | - | - | - |
| Charges for Services | - | - | - |
| Fines & Forfeitures | - | - | - |
| Miscellaneous | | | |
| Special Assessments/Impact Fees | - | 2,223 | 3,482 |
| Interest | 232 | 1,422 | 427 |
| Other | - | - | - |
| Total Revenues | <u>\$ 232</u> | <u>\$ 3,645</u> | <u>\$ 3,909</u> |
| EXPENDITURES | | | |
| Current | | | |
| General Government | - | - | - |
| Public Safety | - | - | - |
| Physical Environment | - | - | - |
| Transportation | 21 | 18 | - |
| Economic environment | - | - | - |
| Culture/Recreation | - | - | - |
| Principal Retirement | - | - | - |
| Total Expenditures | <u>\$ 21</u> | <u>\$ 18</u> | <u>\$ -</u> |
| Excess (deficiency) of revenues over (under) expenditures | <u>211</u> | <u>3,627</u> | <u>3,909</u> |
| OTHER FINANCING SOURCES (USES) | | | |
| Operating transfer in | | | |
| Operating transfer out | | | |
| Total other financing sources (uses) | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| Net change in Fund Balance | \$ 211 | \$ 3,627 | \$ 3,909 |
| <i>Beginning Fund Balance</i> | <u>\$ (12,554)</u> | <u>\$ (16,181)</u> | <u>\$ (20,090)</u> |
| <i>Ending Fund Balance</i> | <u><u>\$ (12,343)</u></u> | <u><u>\$ (12,554)</u></u> | <u><u>\$ (16,181)</u></u> |

Town of Fort Myers Beach FY 2010 Budget

Approved by the Board of Directors on 11/19/09. Resolution No. 2009-01-001. The Board of Directors also approved the following:

| |
|--|
| BEACH & SHORELINE FUND REVENUE & EXPENDITURES |
|--|

Budget Summary Form

Fund: Beach and Shoreline- 09
 Department _____
 Division _____
 Division # _____

| Expenditure Category | Actual Expenditures FY 08 | Adopted Budget FY 09 | Actual Expenditures 8 months | Estimated Expenditures FY 09 | Adopted Budget FY 10 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| Personnel Costs | \$ - | \$ 80,957 | \$ 56,968 | \$ 80,957 | \$ 179,291 |
| Materials, Supplies & Services | 94,240 | 218,331 | 21,732 | 218,331 | 239,422 |
| Operating Budget | 94,240 | 299,288 | 78,700 | 299,288 | 418,713 |
| Capital Outlay | - | - | - | - | 130,095 |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ 94,240 | \$ 299,288 | \$ 78,700 | \$ 299,288 | \$ 548,808 |

PERSONAL SERVICES DETAIL

| <u>Classification</u> | <u># of Positions</u> |
|---------------------------------------|-----------------------|
| Maintenance worker* | 2 |
| Total # of full-time employees | 2 |

*Note- the 2 maintenance worker positions are 100% funded by TDC grants.

09/30/2008 Fund Balance = \$ 57,791

Department Description:

The Beach Access section personnel are charged with the overall maintenance and repair of all beach and beach access facilities. These include all the dune walk-overs, signage, trash cans and associated facilities. Daily activities include collection of all trash and rubbish from beach side trash cans and general policing of the beach. The crew maintains and performs the grounds keeping tasks for all beach access pathways, nearby parking lots and all Lee Tran trolley stops. Maintenance activities include certain items at the Mound House and Newton Park properties.

This fund has been re-designed to account exclusively for beach access and shoreline activities that are totally reimbursed by TDC. The grant for FY 2010 has been submitted and the Town anticipates approval.

**Town of Fort Myers Beach
Fiscal Year 2009-10
Revenue Detail Worksheet**

Department Beach Access - 09
 Division _____
 Division # _____

| # | Computation/Explanation | Amount | Amount |
|----------------|----------------------------|---------|---------|
| 3705 | TDC Maintenance grant | 518,808 | 518,808 |
| 3706 | Beach Raking reimbursement | 30,000 | 30,000 |
| Total Revenues | | | 548,808 |

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Beach Access - 09
 Division _____
 Division # _____

| # | Computation/Explanation | Amount |
|------|---|---------|
| 5120 | Salaries | |
| | Maintenance worker | 25,584 |
| | Maintenance worker | 25,584 |
| | | 51,168 |
| | | 51,168 |
| 5210 | Social Security (7.65% of wages) | 3,914 |
| | | 3,914 |
| 5220 | Retirement | |
| | 10% annual contribution per employee | 5,117 |
| | | 5,117 |
| 5238 | Life, Health & Disability Insurance | |
| | Single coverage for 2 employees @ 703.52 per mo | 18,644 |
| | Life, dental, AD&D coverage for 2 employees | 2,114 |
| | | 20,758 |
| | | 20,758 |
| 5462 | Beach and Shoreline maintenance | 120,922 |
| | | 120,922 |
| 5465 | Mound House | 53,500 |
| | | 53,500 |
| 5843 | Newton Park | 35,000 |
| | | 35,000 |
| 5955 | Beach Raking | 30,000 |
| | | 30,000 |
| TBD | Comfort Stations | |
| | New construction | 128,475 |
| | Utilities | 1,620 |
| | | - |
| | | 130,095 |
| TBD | Transfer | 98,334 |
| | | 98,334 |
| | Total Expenditures | 548,808 |

Town of Fort Myers Beach Beach Access
Balance Sheet/Statement of Net Assets
September 30th, 2008, 2007 and 2006

| | 2008 | 2007 | 2006 |
|---|-----------|------------|------------|
| ASSETS | | | |
| <i>Assets</i> | | | |
| Cash | \$ - | \$ 645,320 | \$ 507,325 |
| Investments | - | - | - |
| Special assessments & other receivables | - | - | - |
| Due from other funds | - | - | - |
| Due from other governments | 61,509 | 122,662 | - |
| Total assets | \$ 61,509 | \$ 767,982 | \$ 507,325 |
| LIABILITIES AND NET ASSETS | | | |
| LIABILITIES | | | |
| <i>Liabilities</i> | | | |
| Accounts payable | 3,718 | 2,581 | - |
| Due to Other Funds | - | 393,981 | 393,981 |
| Deferred Revenue | - | - | - |
| Total payable from current assets | 3,718 | 396,562 | 393,981 |
| NET ASSETS | | | |
| Total fund balance (deficit) | 57,791 | 371,420 | 113,344 |
| Total Liabilities and fund balances | \$ 61,509 | \$ 767,982 | \$ 507,325 |

Total Liabilities = Total Assets

Town of Fort Myers Beach - Beach Access
Statement of Revenues, Expenditures and Changes in Fund Balance
September 30th, 2008, 2007 and 2006

| | <u>2008</u> | <u>2007</u> | <u>2006</u> |
|--|---------------------|-------------------|-------------------|
| REVENUES | | | |
| Taxes | | | |
| Property | \$ - | \$ - | \$ - |
| Gas | - | - | - |
| Franchise | - | - | - |
| Communications Services | - | - | - |
| Licenses and Permits | - | - | - |
| Intergovernmental Revenues | 206,173 | 142,524 | 119,076 |
| Charges for Services | - | 126,541 | 95,795 |
| Fines & Forfeitures | - | - | 40,203 |
| Miscellaneous | | | |
| Special Assessments/Impact Fees | - | - | - |
| Interest | 21,050 | 31,411 | 18,137 |
| Other | - | - | - |
| Total Revenues | <u>\$ 227,223</u> | <u>\$ 300,476</u> | <u>\$ 273,211</u> |
| EXPENDITURES | | | |
| Current | | | |
| General Government | 82,327 | - | - |
| Public Safety | - | - | - |
| Physical Environment | - | - | - |
| Transportation | - | - | - |
| Economic environment | - | - | - |
| Culture/Recreation | 94,240 | 42,400 | 194,230 |
| Principal Retirement | - | - | - |
| Total Expenditures | <u>\$ 176,567</u> | <u>\$ 42,400</u> | <u>\$ 194,230</u> |
| Excess (deficiency) of revenues over (under) expenditures | <u>50,656</u> | <u>258,076</u> | <u>78,981</u> |
| OTHER FINANCING SOURCES (USES) | | | |
| Operating transfer in | | | |
| Operating transfer out | (364,285) | - | - |
| Total other financing sources (uses) | <u>\$ (364,285)</u> | <u>\$ -</u> | <u>\$ -</u> |
| Net change in Fund Balance | \$ (313,629) | \$ 258,076 | \$ 78,981 |
| <i>Beginning Fund Balance</i> | <u>\$ 371,420</u> | <u>\$ 113,344</u> | <u>\$ 34,363</u> |
| <i>Ending Fund Balance</i> | <u>\$ 57,791</u> | <u>\$ 371,420</u> | <u>\$ 113,344</u> |

Town of Fort Myers Beach

FY 2010 Budget

| |
|--|
| <h3>GAS TAX FUND REVENUE & EXPENDITURES</h3> |
|--|

Budget Summary Form

Fund: Gas Tax -11
 Department Streets and Roads
 Division _____
 Division # _____

| Expenditure Category | Actual Expenditures FY 08 | Adopted Budget FY 09 | Actual Expenditures 8 months | Estimated Expenditures FY 09 | Adopted Budget FY 10 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| Personnel Costs | \$ - | \$ - | \$ - | \$ - | \$ - |
| Materials, Supplies & Services | 737,896 | 2,462,050 | 316,275 | 816,402 | 619,000 |
| Operating Budget | 737,896 | 2,462,050 | 316,275 | 816,402 | 619,000 |
| Capital Outlay | - | 1,615,600 | - | - | 125,000 |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ 737,896 | \$ 4,077,650 | \$ 316,275 | \$ 816,402 | \$ 744,000 |

PERSONAL SERVICES DETAIL

| <u>Classification</u> | <u># of Positions</u> |
|---------------------------------------|-----------------------|
| Total # of full-time employees | 0 |

09/30/2008 Fund Balance = \$2,418,728

Department Description:

The Streets and Roads section captures all of the maintenance and repair costs associated with the maintenance, repair and general upkeep of all Town roadways, storm water facilities, road signage and traffic signals. Traffic mitigation activities and public transportation activities are captured within this section as well. On-going transfers to the Capital Projects Fund will be forwarded to the Council later in the summer for inclusion in this budget. All appropriations lapse at year-end and must be appropriated again in the next fiscal year.

**Town of Fort Myers Beach
Fiscal Year 2009-10
Revenue Detail Worksheet***

Department Streets and Road - 11
 Division _____
 Division # _____

| # | Computation/Explanation | Amount | Amount |
|--|--------------------------------|---------|----------------|
| 3410 | Local Option Gas Tax | 250,157 | 250,157 |
| 3415 | New Local Option Gas Tax | 154,776 | 154,776 |
| 3123 | State Revenue Sharing 8th cent | 44,243 | 44,243 |
| 3750 | Interest earnings | 6,000 | 6,000 |
| 4995 | FDOT Bridge maintenance | 8,000 | 8,000 |
| <i>*Revenue forecasts for gas tax have been calculated @ 85% of prior year. The State prepares the annual projections and they will be available in July, 2009</i> | | | |
| Total Revenues | | | 463,175 |

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Streets and Road - 11
 Division _____
 Division # _____

| # | Computation/Explanation | Amount | Amount |
|---------------------------|---|---------|----------------|
| 5411 | Road Surveys | 25,000 | 25,000 |
| 5412 | Traffic Control | 50,000 | 50,000 |
| xxxx | Basin based project (transfer to Capital Projects) | - | - |
| 5413 | Trolley service - Inter-local with Lee Cty | 235,000 | 235,000 |
| 5414 | Storm water NPDES (transfer to Capital Projects) | 35,000 | 35,000 |
| 5461 | Bridge Maintenance | 3,000 | 3,000 |
| 5831 | Street lighting utilities | 64,000 | 64,000 |
| 5832 | Street lighting repairs and maintenance | 15,000 | 15,000 |
| 5833 | Traffic signal utilities | 12,000 | 12,000 |
| 5853 | Road repair and maintenance | 180,000 | 180,000 |
| 5864 | Road Drainage (transfer to Capital Projects) | 125,000 | 125,000 |
| 5865 | Capital - North Estero (transfer to Capital Projects) | - | - |
| Total Expenditures | | | 744,000 |

Town of Fort Myers Beach Gas Tax
Balance Sheet/Statement of Net Assets
September 30th, 2008, 2007 and 2006

| | 2008 | 2007 | 2006 |
|---|--------------|--------------|--------------|
| ASSETS | | | |
| <i>Assets</i> | | | |
| Cash | \$ 804,748 | \$ 1,023,791 | \$ 979,791 |
| Investments | 1,296,202 | 1,250,210 | 1,185,094 |
| Special assessments and other receivables | - | - | - |
| Due from other funds | 276,733 | 293,614 | 293,614 |
| Due from other governments | 78,525 | 35,646 | 38,214 |
| Total assets | \$ 2,456,208 | \$ 2,603,261 | \$ 2,496,713 |
| LIABILITIES AND NET ASSETS | | | |
| LIABILITIES | | | |
| <i>Liabilities</i> | | | |
| Accounts payable | 37,480 | 6,112 | 10,936 |
| Due to Other Funds | - | - | - |
| Deferred Revenue | - | - | - |
| Total payable from current assets | 37,480 | 6,112 | 10,936 |
| NET ASSETS | | | |
| Total fund balance (deficit) | 2,418,728 | 2,597,149 | 2,485,777 |
| Total Liabilities and fund balances | \$ 2,456,208 | \$ 2,603,261 | \$ 2,496,713 |

Total Liabilities = Total Assets

**Town of Fort Myers Beach Gas Tax
Statement of Revenues, Expenditures and Changes in Fund Balance
September 30th, 2008, 2007 and 2006**

| | <u>2008</u> | <u>2007</u> | <u>2006</u> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|
| REVENUES | | | |
| Taxes | | | |
| Property | \$ - | \$ - | \$ - |
| Gas | 435,475 | 468,905 | 489,823 |
| Franchise | - | - | - |
| Communications Services | - | - | - |
| Licenses and Permits | - | - | - |
| Intergovernmental Revenues | 48,068 | 9,764 | 22,000 |
| Charges for Services | - | - | - |
| Fines & Forfeitures | - | - | - |
| Miscellaneous | - | - | - |
| Special Assessments/Impact Fees | - | - | - |
| Interest | 75,936 | 116,738 | 100,140 |
| Other | - | - | 566 |
| Total Revenues | <u>\$ 559,479</u> | <u>\$ 595,407</u> | <u>\$ 612,529</u> |
| EXPENDITURES | | | |
| Current | | | |
| General Government | \$ - | \$ - | \$ - |
| Public Safety | - | - | 2,420 |
| Physical Environment | 30,215 | - | - |
| Transportation | 707,681 | 484,039 | 735,752 |
| Economic environment | - | - | - |
| Culture/Recreation | - | - | - |
| Principal Retirement | - | - | - |
| Total Expenditures | <u>\$ 737,896</u> | <u>\$ 484,039</u> | <u>\$ 738,172</u> |
| OTHER FINANCING SOURCES (USES) | | | |
| Operating transfer in | - | - | - |
| Operating transfer out | - | - | - |
| Total other financing sources (uses) | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| Net change in Fund Balance | \$ (178,417) | \$ 111,368 | \$ (125,643) |
| Beginning Fund Balance | <u>\$ 2,597,145</u> | <u>\$ 2,485,777</u> | <u>\$ 2,611,420</u> |
| Ending Fund Balance | <u><u>\$ 2,418,728</u></u> | <u><u>\$ 2,597,145</u></u> | <u><u>\$ 2,485,777</u></u> |

Town of Fort Myers Beach FY 2010 Budget

| |
|--|
| <h2>EMERGENCY FUND REVENUE & EXPENDITURES</h2> |
|--|

Budget Summary Form

Fund: Emergency Preparedness - 15
 Department _____
 Division _____
 Division # _____

| Expenditure Category | Actual Expenditures FY 08 | Adopted Budget FY 09 | Actual Expenditures 8 months | Estimated Expenditures FY 09 | Adopted Budget FY 09 |
|--------------------------------|----------------------------------|-----------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| Personnel Costs | \$ - | \$ - | \$ - | \$ - | \$ - |
| Materials, Supplies & Services | | 518,750 | | - | 520,750 |
| Operating Budget | - | 518,750 | - | - | 520,750 |
| Capital Outlay | - | - | - | - | - |
| Non-Operating Budget | - | - | - | - | - |
| Total Budget | \$ - | \$ 518,750 | \$ - | \$ - | \$ 520,750 |

PERSONAL SERVICES DETAIL

| <u>Classification</u> | <u># of Positions</u> |
|---------------------------------------|-----------------------|
| | |
| Total # of full-time employees | 0 |

Department Description:

The Emergency Preparedness fund was new for the 09 FY budget. This fund will account for payments during a declared emergency. The Town Council must specifically authorize any expenditures from this fund. A transfer from the General Fund's unrestricted fund balance will establish this fund. Interest earned in future years will accrue to the Emergency Preparedness fund balance.

**Town of Fort Myers Beach
Fiscal Year 2009-10
Revenue Detail Worksheet**

Department Emergency Preparedness - 15
 Division _____
 Division # _____

| # | Computation/Explanation | Amount |
|------|-------------------------|--------------|
| 3750 | Interest income @ .4% | 2,000 |
| | | 2,000 |
| | Total Revenues | 2,000 |

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Emergency Preparedness - 15
 Division _____
 Division # _____

| # | Computation/Explanation | Amount |
|------|---|---------|
| 5950 | Emergency expenditures as approved by Council | 520,750 |
| | Total Expenditures | 520,750 |

Town of Fort Myers Beach FY 2010 Budget

ADDITIONAL INFORMATION

Staffing Summary

| Positions by Department | Title | Budget FY 2007-08 | Budget FY 2008-09 | Budget FY 2009-10 | |
|-----------------------------------|------------------------------------|--------------------------------|------------------------------|------------------------------|---|
| Town Manager | Town Manager | 1 | 1 | 1 | |
| | Executive Assistant | 0 | 1 | 1 | |
| Town Clerk | Town Clerk | 1 | 1 | 1 | |
| | Receptionist | 1 | 1 | 1 | |
| Finance Department | Finance Director | 1 | 1 | 1 | |
| | Finance Coordinator | 1 | 1 | 1 | |
| | Contract Manager | 1 | 0 | 0 | |
| Public Works Department | Public Works Director | 1 | 1 | 1 | |
| | Public Works Deputy Director | 0 | 1 | 1 | |
| | Senior Project Manager | 1 | 1 | 1 | |
| | Public Works Supervisor | 1 | 1 | 1 | |
| | Administrative Assistant | 1 | 1 | 1 | |
| | Harbor & Facilities Maintenance | 1 | 1 | 1 | |
| | Street Superintendent | 1 | 1 | 1 | |
| | Maintenance Crew Leader | 1 | 1 | 1 | |
| | Maintenance Crew Leader | 1 | 1 | 1 | |
| | Maintenance Support | 1 | 1 | 1 | |
| | Maintenance Crew | 1 | 1 | 1 | |
| | Maintenance Crew | 1 | 1 | 1 | |
| | Maintenance Crew | 1 | 1 | 1 | |
| | Maintenance Crew | 1 | 1 | 1 | |
| | Maintenance Crew | 1 | 1 | 1 | |
| | Maintenance Crew | 0 | 1 | 1 | |
| | Maintenance Crew | 0 | 1 | 1 | |
| | Community Development | Community Development Director | 1 | 1 | 1 |
| | | Zoning Coordinator | 1 | 1 | 0 |
| | | Floodplain Development Coord | 1 | 1 | 1 |
| Administrative Assistant | | 1 | 1 | 1 | |
| Planning Tech/Review Officer | | 1 | 1 | 1 | |
| Planning Tech/Review Officer | | 1 | 1 | 1 | |
| Environmental Sce Coordinator | | 1 | 1 | 1 | |
| Code Enforcement Officer | | 1 | 1 | 1 | |
| Code Enforcement Officer | | 1 | 1 | 1 | |
| Code Enforcement Officer | | 1 | 0 | 0 | |
| Building Official | | 1 | 1 | 1 | |
| Building Inspector | | 1 | 0 | 0 | |
| Building Inspector | | 1 | 0 | 0 | |
| Plans Reviewer | | 1 | 0 | 0 | |
| Permit Clerk/Administrative Asst | | 1 | 0 | 0 | |
| Cultural Resources | Cultural Resources Director | 1 | 1 | 1 | |
| | Administrative/Executive Assistant | 0 | 1 | 1 | |
| | Director/Public Archaeologist | 0 | 1 | 1 | |
| | Outreach Coordinator | 0 | 1 | 1 | |
| | Admin/Executive Assistant PT | 1 | 1 | 1 | |
| Total Authorized Positions | | 38 | 39 | 38 | |

TO: Mayor, Vice-Mayor and Council Members
FROM: Evelyn Wicks, Director of Finance 
SUBJECT: State Statutes regarding millage decisions

In view of the numerous changes at the State level regarding ad valorem taxes, I asked Attorney Dalton to review the law and advise us of the new requirements. Below is her response.

Per your request, below is the relevant section of FS 200,065, regarding the percentage of vote by Council required for millage decisions. In short, a levy of 110% of the rolled-back rate requires 2/3 vote; a levy of a rate in excess of 110% requires unanimous vote. Also attached is the entire statute, in case you wanted to check the ads etc.

200.065 (5) Beginning in the 2009-2010 fiscal year and in each year thereafter:

(a) The maximum millage rate that a county, municipality, special district dependent to a county or municipality, municipal service taxing unit, or independent special district may levy is a rolled-back rate based on the amount of taxes which would have been levied in the prior year if the maximum millage rate had been applied, adjusted for change in per capita Florida personal income, unless a higher rate is adopted, in which case the maximum is the adopted rate. The maximum millage rate applicable to a county authorized to levy a county public hospital surtax under s. 212.055 and which did so in fiscal year 2007 shall exclude the revenues required to be contributed to the county public general hospital in the current fiscal year for the purposes of making the maximum millage rate calculation, but shall be added back to the maximum millage rate allowed after the roll back has been applied, the total of which shall be considered the maximum millage rate for such a county for purposes of this subsection. The revenue required to be contributed to the county public general hospital for the upcoming fiscal year shall be calculated as 11.873 percent times the millage rate levied for countywide purposes in fiscal year 2007 times 95 percent of the preliminary tax roll for the upcoming fiscal year. A higher rate may be adopted only under the following conditions:

1. A rate of not more than 110 percent of the rolled-back rate based on the previous year's maximum millage rate, adjusted for change in per capita Florida personal income, may be adopted if approved by a two-thirds vote of the membership of the governing body of the county, municipality, or independent district; or

2. A rate in excess of 110 percent may be adopted if approved by a unanimous vote of the membership of the governing body of the county, municipality, or independent district or by a three-fourths vote of the membership of the governing body if the governing body has nine or more members, or if the rate is approved by a referendum.

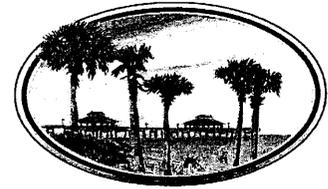
(b) The millage rate of a county or municipality, municipal service taxing unit of that county, and any special district dependent to that county or municipality may exceed the maximum millage rate calculated pursuant to this subsection if the total county ad valorem taxes levied or total municipal ad valorem taxes levied do not exceed the maximum total county ad valorem taxes levied or maximum total municipal ad valorem taxes levied respectively. Voted millage and taxes levied by a municipality or independent special district that has levied ad valorem taxes for less than 5 years are not subject to this limitation. The millage rate of a county authorized to levy a county public hospital surtax under s. 212.055 may exceed the maximum millage rate calculated pursuant to this subsection to the extent necessary to account for the revenues required to be contributed to the county public hospital. Total taxes levied may exceed the maximum calculated pursuant to subsection (6) as a result of an increase in taxable value above that certified in subsection (1) if such increase is less than the percentage amounts contained in subsection (6) or if the administrative adjustment cannot be made because the value adjustment board is still in session at the time the tax roll is extended; otherwise, millage rates subject to this subsection, s. 200.185, or s. 200.186 may be reduced so that total taxes levied do not exceed the maximum.

--

Anne Dalton, Esquire
2044 Bayside Parkway
Fort Myers, FL 33901
(239) 337-7900

Town of Fort Myers Beach FY 2010 Budget

Special Event Requests



Town of Fort Myers Beach

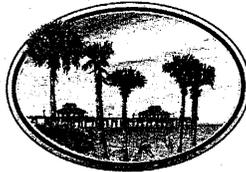
Memorandum

To: Evelyn Wicks, Director of Finance
From: Debi Turner, Executive Assistant
Date: June 10, 2009
Re: Special Events

Per your request, here are the specifics regarding the Special Events for FY 2010.

- I put together the ad for the newspapers regarding the specifics of when the deadline for Special Events Application was due.
- I accepted all Special Events applications and held them until after April 30, 2009.
- During that time, I contacted the permitting department and pulled all applications for the previous year and sent an email to all, reminding them of the deadline for this FY. Approximately 10 (ten) emails were sent.
- Approximately 4 sets of applications were turned in by the deadline date.
- I turned over all applications to the Finance Department at the end of May.

| Fiscal Year 2009/2010 | | |
|-------------------------------------|-----------------------------------|--------------------|
| Company | Event | Requested Amount |
| FMB Chamber of Commerce | American Sandsculpting Tournament | \$12,500.00 |
| FMB Art Association | Student Scholarship Funding | \$1,000.00 |
| FMB 4th of July Fireworks Committee | 4th of July Fireworks | \$17,640.00 |
| FMB 4th of July Fireworks Committee | New Year's Eve Fireworks | \$14,505.00 |
| | Total Funds Requested | \$45,645.00 |



SPECIAL EVENT APPLICATION INFORMATION

Any person or group requesting Town funding for a Special Event to be held during the 2010 fiscal* year must submit a completed application to

Town Hall

by April 30, 2009.

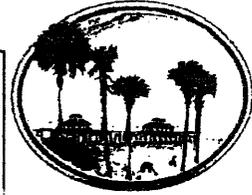
The application packet may be picked up at Town Hall or downloaded from the Town's website:

www.fortmyersbeachfl.gov.

If you have any further questions, please call
239/765-0202.

**The Town's fiscal year is Oct 1st, 2009 – Sept 30th, 2010*

**Town of Fort Myers Beach
Special Event Application**



Describe event including times, dates, activities and general overview of event.

Master and State Sculptors will be showing their craft as they compete for the best sculpture. They event will be from November 4-8 at the south end of the island. They competition will be all day each day which will entertain thousands of people. Anticipated events include a group carve event sponsors, the actual sand sculpting competition, and an awards ceremony.

For special events requesting public assistance - define Public Purpose.

Ad in years past, traffic has been a difficulty to overcome. The Town's past participation had made this special weekend on the island and has helped everyone; residents, motorists, event and beach goers. This event has become a signature event and an expectation for everyone. It affects the economy, quality of life and repeat customers which the towns businesses very much need. The event needs the town's help to work as has been proven over the last number of years to help move people.

| | |
|-------------------------------|---|
| Date of Event | November 4-8, 2009 |
| Name of Event | American Sandsculpting Tournament |
| Expected # of participants | Over 80,000 people |
| Request for Public Assistance | <input checked="" type="radio"/> YES <input type="radio"/> NO |
| Organization | Fort Myers Beach Chamber of Commerce |
| Contact Person | John Albion |
| Contact Phone # | 239-454-7500 |
| Fax # | 239-454-7910 |
| E-mail | john@FMBChamber.com |
| Amount of Request | \$12,500.00 |

This permit is subject to the applicant meeting all requirements contained in Fort Myers Beach Ordinances # 98-01 and #00-16 and compliance with all items in the Special Event Application.

**FOR GROUPS REQUESTING FINANCIAL ASSISTANCE:
FOUR (4) COPIES OF THE APPLICATION AND ALL SUPPORTING DOCUMENTS
MUST BE SUBMITTED TO THE FINANCE DEPARTMENT NO LATER THAN APRIL 30TH.
THE REQUEST WILL BE CONSIDERED FOR INCLUSION IN THE NEXT FY BUDGET (OCTOBER - SEPTEMBER)**

for office use only:

Date received: _____

To Council Committee: _____

by: _____

Recommendation: _____

**Town of Fort Myers Beach
Special Event Application**



Describe event including times, dates, activities and general overview of event.
 Ft. Myers Beach Art Association (FMBAA) Student Scholarship Program April 2010 features student art work for the Beach Elementary School, Cypress Lake Middle & High Schools with prizes & scholarship awarded to U.S. Seniors pursuing art thru the university or college they attend.

For special events requesting public assistance - define Public Purpose.
 The Student-Scholarship Program of the FMBAA is part of the association's Mission Statement "to further & provide education in the cultural aspects of life in Ft. Myers Beach & its environs to promote the study & appreciation of the arts - to the public & to encourage children & junior artists. It is in the public's interest that young people find their creative abilities & use them in positive ways in our community."

| | |
|-------------------------------|---|
| Date of Event | April 2010 |
| Name of Event | Ft. Myers Beach Student/Scholarship Event & Show |
| Expected # of participants | 300 |
| Request for Public Assistance | <input checked="" type="radio"/> YES <input type="radio"/> NO |
| Organization | Ft. Myers Beach Art Ass'n. |
| Contact Person | Michele Bualow |
| Contact Phone # | Summer 261/528-9959 Winter 239/939-0205 |
| Fax # | |
| E-mail | gbualow@sbglobal.net |
| Amount of Request | \$1000.00 |

This permit is subject to the applicant meeting all requirements contained in Fort Myers Beach Ordinances # 96-01 and #00-16 and compliance with all items in the Special Event Application.

FOR GROUPS REQUESTING FINANCIAL ASSISTANCE:
 FOUR (4) COPIES OF THE APPLICATION AND ALL SUPPORTING DOCUMENTS
 MUST BE SUBMITTED TO THE FINANCE DEPARTMENT NO LATER THAN APRIL 30TH.
 THE REQUEST WILL BE CONSIDERED FOR INCLUSION IN THE NEXT FY BUDGET (OCTOBER - SEPTEMBER)

For office use only:

Date received: _____
 by: _____

To Council Committee: _____
 Recommendation: _____



Fort Myers Beach 4th of July Fireworks Committee

★ 1130 Main Street ★ Fort Myers Beach, Florida 33931 ★ 463-2588 ★

TOWN OF
FORT MYERS BEACH

APR 21 2009

RECEIVED BY

April 21, 2009

Town of Fort Myers Beach
2523 Estero Blvd.
Fort Myers Beach, Florida 33931

RE: Request for Special Events
Fiscal Year 2009/2010

Please find attached:

Request For Special Event Reimbursement Form for 2009 4th of July Fireworks
Request For Special Event Reimbursement Form for 2009 New Years Eve Fireworks
Request For Special Event Reimbursement Form for 2010 4th of July Firworks

If you have any questions please give Bill Semmer or Joanne Semmer a call at 463-2588.

Thank You,


Joanne Semmer
4th of July Fireworks
Team Member

**TOWN OF FORT MYERS BEACH
REQUEST FOR SPECIAL EVENT
REIMBURSEMENT FORM
FISCAL YEAR 2009/2010**

NOTE: Incomplete requests may cause a delay in the reimbursement process. Copies of all invoices and cancelled checks must be attached with this form.

EVENT NAME: 2010 4TH of July Fireworks
ORGANIZATION: Ft. Myers Beach 4th of July Fireworks Team
ADDRES: 1130 Main Street, Ft. Myers Beach, FL 33931
FUNDING MANAGER: Joanne Semmer **PHONE:** 463-2588

AMOUNT OF FUNDS AWARDED: \$ _____

| ITEMS | AMOUNT REQUESTED |
|--|---------------------|
| Fireworks, Garden State Fireworks | \$ 30,000.00 |
| Lee County Sheriff Department | 3,000.00 |
| Permitting Services | 800.00 |
| Pier Clean-up | 500.00 |
| Ft Myers Beach Fire District | 400.00 |
| Music, Ray Derosiers | 400.00 |
| Permits, Lee County | 150.00 |
| Permits, Ft. Myers Beach | 30.00 |
| Sub Total | \$ 35,280.00 |
| Less 50% | - 17,640.00 |
| Others: | |
| Lee Tram Trolley | \$ 1,000.00 |
| Toilets | \$ 710.00 |
| Additional Clean-up | \$ 650.00 |
| Total | \$ 20,000.00 |
| Less Money Returned to Ft Myers Beach for Trolley, Toilets & Clean-up | - 2,360.00 |
| Money Requested by the | |
| Ft. Myers Beach 4th of July Fireworks Team | \$ 17,640.00 |

Signature: Joanne Semmer Title: Team Member
 Typed Name: Joanne Semmer Date: April 21, 2009

Town of Fort Myers Beach

FY 2010 Budget

OPTIONS—SUGGESTIONS

The current funding gap is \$ 776,845

| | |
|--|-------------------|
| <u>Option 1</u> | |
| Implement Franchise Fees @ 1.0% | 141,866 |
| Increase tax levy to .9300 | 637,811 |
| | <u>\$ 779,677</u> |
| <u>Option 2</u> | |
| Implement Franchise Fees @ 1.5% | 212,800 |
| Increase tax levy to .9050 | 565,562 |
| | <u>\$ 778,362</u> |
| <u>Option 3</u> | |
| Implement Franchise Fees @ 5.5% | 780,266 |
| Tax levy @ current rate .7093 | - |
| | <u>\$ 780,266</u> |
| <u>Option 4</u> | |
| Implement Franchise Fees @ 4.0% | 567,466 |
| Increase tax levy to .8357 | 365,289 |
| <i>(levy includes \$146,910 dedicated portion to Capital Improvements)</i> | <u>\$ 932,755</u> |
| <u>Option 5</u> | |
| Implement Franchise Fees @ 2.5% | 354,666 |
| Increase tax levy to .8357 | 365,289 |
| | <u>\$ 719,955</u> |

Electric Franchise Fees

| | Percent | Proceeds |
|------------------|---------|------------|
| Franchise Fees @ | 1.00% | \$ 141,866 |
| Franchise Fees @ | 1.50% | 212,800 |
| Franchise Fees @ | 2.00% | 283,733 |
| Franchise Fees @ | 2.50% | 354,666 |
| Franchise Fees @ | 3.00% | 425,599 |
| Franchise Fees @ | 3.50% | 496,533 |
| Franchise Fees @ | 4.00% | 567,466 |
| Franchise Fees @ | 4.50% | 638,399 |
| Franchise Fees @ | 5.00% | 709,332 |
| Franchise Fees @ | 5.50% | 780,266 |
| Franchise Fees @ | 5.90% | 837,012 |

Property Tax Rates

| Levy | Proceeds | Increase |
|--------|--------------|----------|
| 0.7093 | \$ 2,049,837 | \$ - |
| 0.8357 | 2,415,126 | 365,289 |
| 0.8400 | 2,427,553 | 377,716 |
| 0.8450 | 2,442,003 | 392,165 |
| 0.8500 | 2,456,452 | 406,615 |
| 0.8550 | 2,470,902 | 421,065 |
| 0.8600 | 2,485,352 | 435,515 |
| 0.8650 | 2,499,802 | 449,964 |
| 0.8700 | 2,514,251 | 464,414 |
| 0.8750 | 2,528,701 | 478,864 |
| 0.8800 | 2,543,151 | 493,313 |
| 0.8850 | 2,557,600 | 507,763 |
| 0.8900 | 2,572,050 | 522,213 |
| 0.8950 | 2,586,500 | 536,663 |
| 0.9000 | 2,600,950 | 551,112 |
| 0.9050 | 2,615,399 | 565,562 |
| 0.9100 | 2,629,849 | 580,012 |
| 0.9150 | 2,644,299 | 594,461 |
| 0.9200 | 2,658,748 | 608,911 |
| 0.9250 | 2,673,198 | 623,361 |
| 0.9300 | 2,687,648 | 637,811 |
| 0.9350 | 2,702,098 | 652,260 |
| 0.9400 | 2,716,547 | 666,710 |
| 0.9450 | 2,730,997 | 681,160 |
| 0.9500 | 2,745,447 | 695,610 |
| 0.9550 | 2,759,897 | 710,059 |
| 0.9600 | 2,774,346 | 724,509 |
| 0.9650 | 2,788,796 | 738,959 |
| 0.9700 | 2,803,246 | 753,408 |
| 0.9750 | 2,817,695 | 767,858 |
| 0.9800 | 2,832,145 | 782,308 |
| 0.9850 | 2,846,595 | 796,758 |
| 0.9900 | 2,861,045 | 811,207 |
| 0.9950 | 2,875,494 | 825,657 |
| 1.0000 | 2,889,944 | 840,107 |

Town of Fort Myers Beach

FY 2010 Budget

GLOSSARY

| | |
|---------------------------------|---|
| Ad Valorem | Revenue generated by placing a tax on the value of real and personal property that is subject to taxation, as defined by Florida statutes. An ad valorem tax (Latin for according to value) is a tax based on the value of real estate or personal property. |
| Annual Budget | A budget applicable to a single fiscal year. |
| Appropriation | A legal authorization granted by a legislative body (e.g. the Council) to incur obligations and make expenditures for specific purposes. |
| Assessed Valuation | The valuation of real and personal property established by the Property Appraiser as the basis for levying taxes. |
| Budget | A fiscal plan of operation. The budget is comprised of proposed expenditures and proposed revenues together with specific authorizations and restrictions as appropriate. It also includes the current and prior fiscal period history. The budget quantifies executive and legislative objectives and provides a means to measure performance. As a guide for operations, the budget changes over time in response to changes in conditions. The budget embodies public policy and provides insight into how the policy will be implemented. |
| Capital Outlay | Expenditures for capital items such as equipment, machinery or vehicles greater than \$1,000 or more and a useful life in excess of one year. |
| Capital Improvement Plan | All capital expenditures planned for the next five years. The program specifies both proposed projects and the resources estimated to be available to fund the expenditures. |
| Charges for Services | This refers to a revenue source for a program which is attributable to a particular service provided. An example would be revenue for the water utility based upon the use of water by a customer. |
| CDBG | Community Development Block Grant is a grant program administered by the U.S. Department of Housing and Urban Development. The Town participates to provide After School programs and Senior Citizen programs. |

| | |
|-----------------------------------|--|
| Contingency | An appropriation of funds to cover unforeseen expenses that occur during the budget year. |
| Debt Service | Payment of principal and interest related to debt. |
| Department | An organizational unit responsible for carrying out a major governmental function, such as Financial Services and Public Works. |
| Expense | A decrease in net total assets. Expenses represent the total cost of operations during a fiscal period. The cost of goods delivered or services rendered, debt service and capital outlay. |
| Fiscal Year | The annual period applicable to the annual operating budget. The Town's standard fiscal year runs from October 1 through September 30. |
| Fund | A fiscal and accounting entity which is comprised of a self-balancing set of accounts which reflect all assets, liabilities, equity, revenue and expenses necessary to disclose financial position and the results of operations. Generally, the number of individual funds should be kept at the lowest number which allows effective and efficient management, with activities which are similar in nature and purpose accounted for in the same fund. |
| General Fund | The fund used to account for both general government activities and those activities not required to be accounted for in another fund. |
| GIS | Geographical Information System. |
| Homestead Exemption | A state programs which deducts up to \$50,000 from the gross value of the primary residential real estate property occupied by a Florida resident in order to determine the net taxable value. |
| Infrastructure | The equipment, facilities and other capital improvements necessary to provide services. |
| Intergovernmental Revenues | Revenues from other governments in the form of grants, entitlements, shared revenues and payments in lieu of taxes. |
| LAN | Local Area Network. Multiple computers connected by a communications system which enables them to share data. |

| | |
|------------------------------|---|
| Millage Rate | The ad valorem tax rate expressed in terms of the levy per thousand dollars of taxable assessed value. |
| Modified Accrual | Under the modified accrual basis of accounting, revenues are recognized when they are both measurable and available. |
| Non-Department | Functions and accounts which are not directly related to a department's primary service activities or which are separate from departmental operations for control purpose. (See General Services) |
| Objective | A clear statement of what a program is intended to achieve in the short-term, given a certain set of resources. |
| Other Revenues | Includes miscellaneous revenue items and often are interest earnings on invested fund balances. |
| Personal Services | Salaries, wages and fringe benefits such as overtime, pension, workers' compensation and insurance for employees. |
| Program | A program consists of clearly defined resources applied towards achieving a specific public goal. |
| Revenue | Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income. |
| Right-of-Way (R.O.W.) | Strip of land over which facilities such as highways, railroads or power lines are built. |
| Rolled Back Rate | The millage rate which, exclusive of new construction, will provide the same property (ad valorem) tax revenue for each taxing entity as was levied during the prior year. The roll back rate controls for changes in the market value of property and represents "no tax increase". The only source of additional tax revenue, if the rolled-back rate is levied, is the tax upon new construction. Depending upon the circumstances, the rolled back rate may be higher than prior years. |
| Special Revenue Fund | A fund used to account for the proceeds of specific revenue sources (other than special assessments or expendable trusts) which are legally restricted to expense for specified purposes. |

Transfers

Budget amounts transferred from one fund, one program, one unit, or one line item to another to assist in financing the service of the recipient fund, program, unit or line item.

Truth in Millage Law (TRIM)

A 1980 Florida law which changed the budget process for local taxing governments. It was designed to keep the public informed about the taxing intentions of the various taxing authorities.

User Fee

Fee charged for the use of certain municipal services